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Kui Zhao, Senior Planner and Demographer
June 8, 2021

Mr. Robert S. McCord, Esq., Secretary
Planning Data and Research Division
Maryland Department of Planning
301 West Preston St., Suite 1101
Baltimore, MD 21201-2305

RE: Educational Facilities Master Plan

Dear Mr. McCord:

Enclosed is the draft of the Educational Facilities Master Plan for Baltimore County Public Schools (BCPS).

The Maryland Department of Planning has approved the use of our local enrollment projections in the 2021 update of our Educational Facilities Master Plan. The Baltimore County Office of Planning has certified that the draft is consistent with the current Baltimore County Master Plan 2021, as adopted by the Baltimore County Planning Board. The Board of Education approved this document on June 8, 2021, as a working document.

Should you have any questions, please contact Ms. Melissa Appler, coordinator, Office of Strategic Planning, at 443-809-9280. Thank you for your continued support of the capital planning program for BCPS.

Sincerely,

Darryl L. Williams Ed.D.
Superintendent

dw/mg
Enclosure
Copies to: Dr. Brian Scriven, Chief Administrative and Operations Officer
Mr. Pete Dixit, Executive Director, Department of Facilities Management and Strategic Planning
Ms. Melissa Appler, Coordinator, Office of Strategic Planning
Members of the Board of Education of Baltimore County

Raising the bar, Closing gaps, Preparing for our future
These elements are intended to be included as part of the EFMP. These elements in of themselves are not intended to substitute for an overall strategic plan that address the long term needs of the educational facilities in each jurisdiction.

1. Letter from the Maryland Department of Planning (Planning) verifying that the State and LEA agree on the projected enrollments on which the plan is predicated.

2. Letter from the local planning department stating that the EFMP is consistent with the adopted comprehensive plan.

3. Letter or resolution from LEA certifying that it accepts the plan as a working document.

4. Non-discrimination statement (signed by the School Superintendent and President of the School Board).

5. Goals, Standards, Policies and Guidelines and their impacts on facility needs:

   a. Organizational patterns (e.g., PreK-5, 6-8, 9-12, K-6, 7-9, 10-12)

   b. Staffing ratios

   c. Transportation policies (including policies for public schools that support such Programs as Safe Routes to Schools, planning for a walkable school environment, bicycling to school, and sidewalks or trails connecting schools and nearby neighborhoods.)

   d. Districting and redistricting policies and include updates on all school boundary changes made in the last year.

   e. Site selection criteria (including policies and rationale for: establishing school attendance areas; site banking; school site size (elementary, middle and high); for co-locating new schools (i.e., school sports fields) with community recreation areas and for co-location or shared use of community related facilities at public schools.)

   f. Provision for special education, alternative education, and career technology education

   g. School closing procedures
6. Community Analysis

   a. A narrative about the community with references to school attendance areas, current and future population distribution, adopted comprehensive plan of the local jurisdiction, building and subdivision plan of the local jurisdiction, building and subdivision plans, water and sewer plans, transportation plans, and shifts in housing and employment patterns.

   b. A narrative identifying proposed housing and/or business development plans to revitalize or stabilize neighborhoods or communities identified by the municipal, county, state, or federal government. Address which school districts are likely to be impacted.

   c. If your County has an APFO for schools, identify any school districts currently impacted and how the LEA and the county plan and prioritize projects in order to increase school capacity to those areas that are affected or soon to be affected by Adequate Public Facility Ordinances (APFO) restrictions.

   d. Please provide maps or updated maps of school boundary areas. Include updates on all school boundary changes made in the last year.

7. Inventory and Evaluation

   a. For each educational facility include name and address; grade organization; SRC; enrollment for the previous September 30; acreage; age and square footage of the original construction, renovations, additions, and demolition; total square footage; physical condition; and utilization rate. Also, an explanation of the system used for evaluating the physical condition of the school and the continuing usefulness of each facility. Other information which could be submitted: number of classrooms/teaching stations; number and type of special purpose rooms; number and intensities of special education classrooms marked on floor plans and drawn to scale; county map showing the location of the facility and the attendance area; and feeder system for each high school. FORM 101.1.

   b. Statement for each existing/proposed school which identifies its neighborhood/community as an area that: (a) has stabilized, (b) is targeted for revitalization, (c) is a growth area, or (d) is an non-growth area.

   c. Inventory of former school properties no longer housing students but still owned by the Board of Education. Include the location, current use and condition of the facility.

8. Enrollment Data

   Develop enrollment projections for each of the next seven years and the tenth year on a county-wide basis. [PreK-12] (including special education, alternative education and career technology). FORM 101.2
9. Facility Needs Analysis

Identify projected future needs for new schools, additions, renovations, systemic renovations, replacements, and/or closures; include a narrative describing the need, the justification, and the system’s proposed solution to meeting the need. Include actual and projected enrollments of adjacent schools. Use FORM 101.3 for a prioritized summary.

Please upload form with electronic copy of the Educational Facilities Master Plan to the IAC Sharepoint site in the EFMP section and also email this form to Michael Bayer, AICP, Manager of Infrastructure and Development, Maryland Department of Planning, at michael.bayer1@maryland.gov.
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June 11, 2021

Dr. Darryl Williams
Superintendent
Baltimore County Public Schools
6901 Charles Street
Towson, MD 21204

Dear Dr. Williams,

Thank you for submitting your 2020 Actual Enrollment and enrollment projections for 2021-2030.

We have compared your data to the school enrollment projections generated by our department and have found the difference to be less than five percent for the years 2021 – 2030. Therefore, you may use the local projections as you prepare your 2021 Educational Facilities Master Plan (EFMP) and 2022 Capital Improvement Program (CIP) submissions.

Please make sure that the 2020 actual enrollment on your calculation worksheet is consistent with the official actual enrollment generated by the Maryland State Department of Education. The Maryland Department of Planning recognizes the Maryland State Department of Education’s K-12 enrollment figure as the official actual enrollment for 2020.

We look forward to receiving your EFMP in July. A copy of this letter and its attachment should be included in the plan. If you have any questions, please me email me at michael.bayer1@maryland.gov.

Sincerely,

Michael Bayer, AICP
Manager of Infrastructure and Development

cc: Robert Gorrell, Public School Construction Program, Executive Director
Alfred Sundara, AICP, Manager, Projections and State Data Center
Pete Dixit, BCPS, Exec. Dir. Facilities Management
Merril Plait, BCPS, Dir. Facilities Construction & Improvement
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April 27, 2021

Michael Bayer, AICP
Manager of Infrastructure and Development
Maryland Department of Planning
301 West Preston Street, Suite 1101
Baltimore, MD 21201

RE: Educational Facilities Master Plan 2021
For Baltimore County Public Schools

Dear Mr. Bayer,

The Baltimore County Department of Planning has reviewed the Educational Facilities Master Plan 2021 for the Baltimore County Public Schools.

The Department agrees with the Educational Facilities Master Plan 2021 since it reflects the 2021-2026 Capital Improvement Program approved by the County Executive that has been submitted to the County Council. The Department also confirms that the Educational Facilities Master Plan 2021 is consistent with the adopted Baltimore County Master Plan 2020.

The Department further believes that the Educational Facilities Master Plan 2021 is in compliance with the requirements by the Maryland Department of Planning with regard to the Plan’s Community Analysis section for growth trends, adopted comprehensive plans, building and subdivision plans, housing and business revitalization plans, capital improvement programming, water and sewerage plans, and school adequate public facilities ordinance.

Sincerely,

Stephen W. Lafferty
Director

SWL:KZ
June 8, 2021

Mr. Robert S. McCord, Secretary
Planning Data and Research Division
Maryland Department of Planning
301 West Preston Street, Suite 1101
Baltimore, MD 21201-2305

RE: Educational Facilities Master Plan

Dear Mr. McCord:

The Board of Education of Baltimore County has approved the Educational Facilities Master Plan for Baltimore County Public Schools, dated July 1, 2021, as a working document.

Sincerely,

Makeda Scott, Chair
Board of Education of Baltimore County

Raising the bar, Closing gaps. Preparing for our future
NON-DISCRIMINATION STATEMENT

The Board of Education of Baltimore County (Board) does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity, gender expression, genetic information, disability, or veteran status in matters affecting employment or in providing access to educational programs or activities and provides equal access to the Boy Scouts and other designated youth groups. Inquires regarding the Board’s non-discrimination policies should be directed to: EEO Officer, Office of Equal Employment Opportunity, Baltimore County Public Schools, 6901 N. Charles Street, Building B, Towson, Maryland, 21204 (443-809-8937). There is a compliance officer responsible for identifying, preventing, andremedying prohibited harassment concerning students. Complaints of harassment should be directed to the executive director, Department of School Safety and Security, 9600 Pulaski Park Drive, Suite 118, Baltimore, Maryland 21220 (443-809-4360).

Makeda Scott
Chair
BOARD OF EDUCATION OF BALTIMORE COUNTY

Dr. Darryl L. Williams
Superintendent
BALTIMORE COUNTY PUBLIC SCHOOLS