

Parent/Student Access to Student Service Learning Hours (SSLH) Information

Parents and Students are able to view SSLH data.

Parents

Navigate to [Focus Portal](#).

Select **Child Info** under each name. Select **Service Learning** tab. See Figure 1.

The screenshot shows the 'Child Info' page with the 'Service Learning' tab selected. The page is divided into several sections:

- Types of Service Learning Hours:** A summary table showing hours for different categories.
- Total:** A summary table showing the total hours and the last updated date.
- Graduation Requirement:** A section indicating the graduation requirement.
- Student Service Learning Hours:** A table listing individual hours with columns for Date, Service Learning Type, Course, Hours, Project Description, Area of Impact, Project Type, and Notes.

Types of Service Learning Hours							
Infused Hours	30	Independent Hours		Transferred Hours		Pro-rated Hours	
Total							
Total Hours	30	Last Updated	10/25/2021				

Student Service Learning Hours							
Date	Service Learning Type	Course	Hours	Project Description	Area of Impact	Project Type	Notes
05/20/2020	Infused	5106000-HE...	10	2020 Auto Award	Education	Advocacy	
05/20/2020	Infused	1006005-LA...	10	2020 Auto Award	Community Programs	Advocacy	
11/12/2019	Infused	5506200-TE...	10				

Figure 1

Students

Navigate to [Focus Portal](#).

Select **My Information**, select **Service Learning** tab. See Figure 2.

The screenshot shows the 'My Information' page with the 'Service Learning' tab selected. The page is divided into several sections:

- Types of Service Learning Hours:** A summary table showing hours for different categories.
- Total:** A summary table showing the total hours and the last updated date.
- Graduation Requirement:** A section indicating the graduation requirement.
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Figure 2