

Bylaws of the
Baltimore County Student Councils (BCSC)

Article I Dues

Member Schools shall maintain their status through the annual payment of dues. The cost of dues is based on a school's enrollment. Costs vary between high schools. BCSC will not be instating dues for the 2021-2022 school year.

High School		
School Enrollment	Votes	Dues
0-600	4	\$60
601-900	5	\$70
901-1200	6	\$80
1201-1500	7	\$90
1501-1800	8	\$100
1801-2100	9	\$110
2100 and up	10	\$120

Article II Appointed Staff

Section 1 The appointed staff of BCSC shall be: Chief of Staff, Parliamentarian(s), Secretary, Student Training Coordinator(s), Legislative Affairs Coordinator(s), Educational Affairs Coordinators(s), Historian(s), one Regional Representative per zone, Digital Media Specialist(s), and Committee Chair(s).

Section 2

- A. All appointed staff members shall be responsible for submitting an end-of-year report to the President. Additionally, a mid-year report shall be submitted to the President.
- B. Committees shall be created by the President when they deem it necessary. Any committee that is created must be approved by a 2/3 vote of the board. Chairpersons are appointed by the President. Chairpersons serve on the BCSC Executive Board as appointed staff.
- C. Staff members shall attend all BCSC Executive Board meetings, General Assembly meetings, and other functions. Members must notify the BCSC Advisor and President of planned absences 48 hours prior to an event. Members may be removed for multiple unexcused absences at the discretion of the BCSC Advisor and President. Members may also be removed for neglecting their duties at the discretion of the BCSC President or Advisor.

Section 3 Duties and Responsibilities

A. The Chief of Staff shall:

a. Description

- i. Assist the President in the administrative work of BCSC;
- ii. Ensure that tasks assigned to Executive Board members are being completed;
- iii. Work one-on-one with staff members to assist with difficulties they may face in executing duties associated with their assigned position;
- iv. Assume other responsibilities at the request of the President

B. The Parliamentarian(s) shall:

a. Description

- i. Act as a resource for all questions regarding Robert's Rules of Order Newly Revised and the BCSC Constitution and Bylaws;
- ii. Ensure that all legislation is passed according to Robert's Rules of Order Newly Revised and the BCSC Constitution/Bylaws; and
- iii. Educate the Executive Board members and the General Assembly about Parliamentary Procedure
- iv. Assume other responsibilities at the request of the President

C. The Secretary shall:

a. Description

- v. Takes and presents minutes of all official BCSC meetings;
- vi. Tracks attendance to all official BCSC meetings;
- vii. Keeps an accurate record of all bills/resolutions brought up in the course of BCSC meetings;
- viii. Assumes other responsibilities at the request of the President

D. The Student Training Coordinator(s) shall:

a. Description

- i. Find and teaches workshops for all BCSC events;
- ii. Collaborate with the BCSC Advisor to "train the trainers [of workshops]" for BCSC events;
- iii. Evaluate the effectiveness of each workshop for future improvements;
- iv. Assume other responsibilities at the request of the President

E. The Legislative Affairs Coordinator(s) shall:

a. Description

- i. Lobby at local, state, and federal levels of government on behalf of BCSC;
- ii. Inform BCSC and other students of Baltimore County about youth-related legislation that has been introduced in the local, state, and federal legislature as well as current education issues;

- iii. Draft legislation for the consideration of BCSC regarding youth-related issues;
- iv. Plan an advocacy event or trip concerning the Maryland General Assembly for BCSC delegates;
- v. Revise and update the BCSC Platform at a minimum of every two years
- vi. Assume other responsibilities at the request of the President

F. The Educational Affairs Coordinator(s) shall:

a. Description

- i. Ensure BCSC representation at all Baltimore County Board of Education meetings as well as takes and presents the notes from these meetings;
- ii. Serve on the Baltimore County PTA Council and countywide Board of Education committees at the request of the BCSC Advisor to represent BCSC's student voice at their meetings;
- iii. Inform legislative action with knowledge of current education issues;
- iv. Assume other responsibilities at the request of the President

G. The Historian(s) shall:

a. Description

- i. Keep a pictorial account of all BCSC events;
- ii. Create PowerPoint presentations at General Assembly meetings and the end-of-year Bull Roast;
- iii. Upload images of all BCSC events to an accessible album;
- iv. Assume other responsibilities at the request of the President

H. The Regional Representative(s) shall:

a. Zone Description

- i. Western Zone: Catonsville, Lansdowne, Milford Mill, New Town, Randallstown, Western School of Technology, and Woodlawn
- ii. Eastern Zone: Chesapeake, Dundalk, Eastern Technical, Kenwood, Overlea, Patapsco, Perry Hall, Rosedale Alternative, Sollers Point Technical, and Sparrows Point
- iii. Central Zone: Dulaney, Franklin, GW Carver Center, Hereford, Loch Raven, Owings Mills, Parkville, Pikesville, and Towson

b. Position Description

- i. Serve as representatives of all Baltimore County students for their assigned schools;
- ii. Assist the Vice President in running the Board of Selected Students;
- iii. Assist the Vice President in keeping school SGO/SGA Presidents informed of BCSC events;
- iv. Serve on the countywide Board of Education committees at the request of the BCSC Advisor;
- v. Assume other responsibilities at the request of the President

I. The Digital Media Specialist(s) shall:

a. Description

- i. Ensure content on the BCSC website and social media is current and accurate;
- ii. Create and provides digital content to be posted on social media or the website;
- iii. Assume other responsibilities at the request of the President

J. The Committee Chair(s) shall:

a. Description

- i. Lead all meetings of their respective committees and take a chief role in all committee events and initiatives;
- ii. Delegate tasks to committee members;
- iii. Work with the BCSC and BCJC Officer Teams and Chiefs of Staff to plan committee goals for the year;
- iv. Host monthly committee meetings and may host additional meetings as needed;
- v. Assume other responsibilities at the request of the President

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