



eSuite

HR Portal

(Employee Self Serve Information)

Welcome To eSuite

<https://esuite-ssc.baisd.net/Websites.HR.Portal/default.aspx>
Standish-Sterling website > Staff Links > Payroll Inquiry-eSuite

Before you can login for the first time, you will need to activate your account.

eSuite HR Portal
Powered by NWS

Employee Login

Employees may log into the Human Resources portal using the form below.

Username

Password

Remember me next time.

LOGIN

Need a login?
I am an employee, but do not have a username and password.
[Activate Your Account](#)

Forgot password?
If you forgot your password you can reset it using the link below.
[Reset Password](#)

Activate Your Account

Complete the form below to begin the account activation process.

Verify Your Identity

LAST NAME

SSN

 - -

CONFIRM SSN

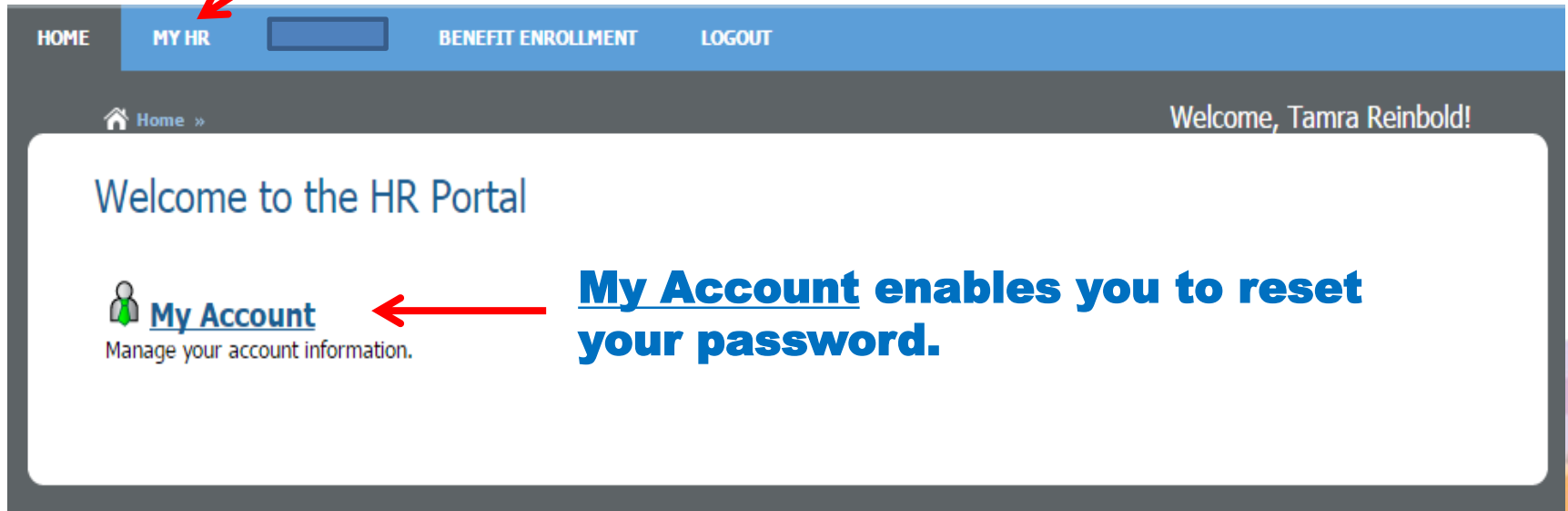
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[CONTINUE...](#)

Once you create your identity you will be redirected back to the login page.

Home Page

Click on MY HR to view employee portal.



The screenshot shows the HR Portal Home Page. At the top, there is a blue navigation bar with the following tabs: HOME, MY HR, BENEFIT ENROLLMENT, and LOGOUT. A red arrow points to the MY HR tab. Below the navigation bar, there is a dark grey header with a home icon and the text "Home »" on the left, and "Welcome, Tamra Reinbold!" on the right. The main content area is white and contains the following elements: "Welcome to the HR Portal" in blue text, a "My Account" link with a person icon and the subtext "Manage your account information.", and a blue text box that says "My Account enables you to reset your password." A red arrow points from this text box to the "My Account" link.

*** Note: Not all tabs are available to employees.**

MY HR

In My HR you will be able to view/make changes and update information to your employee records.

[Home](#) - [My HR](#)

Employee Portal

[Accrual Information](#)

A glance at your accrued overtime, vacation and personal time.

[Contacts/Dependents](#)

Manage your personal contacts for emergencies and other purposes.

[Direct Deposits](#)

Manage your direct deposit distributions.

[Paychecks](#)

View your recent and previous paychecks.

[Personal Information](#)

Manage your personal information such as address, contact information, etc.

[Print W2 Forms](#)

Print your W2 Forms.

[Print 1095-C Forms](#)

Print your 1095-C Forms.

[Benefits](#)

A summary of your current and historical benefits.

[Deductions](#)

A summary of your current and historical deductions.

[Pay Rate](#)

View your current pay rate.

[Positions](#)

View your current position.

[Print 1099 Forms](#)

Print your 1099 Forms.

[Taxes](#)

View a summary of your current tax withholdings.

Employee Portal

- **Accrual Information**



A glance at your accrued overtime, vacation and personal time. (view only)

- **Contacts/Dependents**



Manage your personal contacts for emergencies and other purposes. Here you can add contacts/dependents or make changes. (edit)

EP Continued

- **Direct Deposit**



Manage your direct deposit distributions. (view only at this time,)



- **Paycheck**

View your recent and previous paychecks. (view only; print option)

EP Continue

- **Deductions**



A summary of your current and historical deductions. (view only)

- **Pay Rate**

View your current pay rate.



EP Continued



- **Position**

View your current position.

- **Print W2 Forms**

- **Print 1095-C Forms**

- **Print 1099 Forms**

EP Continued

- **Taxes**

View a summary of your current tax withholdings.





Questions ?

Jennifer Malik, Business Manager
jmalik@Standish-sterling.org