

**MINUTES**  
**Regular Board Meeting**  
**Almont Community Schools Board of Education**  
**May 21, 2018**

**CALL TO ORDER**

President Owens called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m. in Media Center at Almont High School, 4701 Howland Rd, Almont, MI 48003

**Present**

Jonathan Owens, Jill O’Neil, John Miles, Jennifer Mitchell, John Brzozowski, Stephan Manko, Michael Sullivan, and Superintendent William Kalmar.

**Visitors: 1**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** All Present

**APPROVAL OF AGENDA**

Agenda was approved

**COMMUNICATIONS**

Dr. Kalmar – introduced the Salutatorian and Valedictorian for the class of 2018

**QUESTIONS AND COMMENTS: AUDIENCE**

None

**APPROVAL OF MINUTES**

Moved by Miles, supported by Manko, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the April 23, 2018 Regular Board Meeting
- B. Approval of the Minutes from the May 14, 2018 Closed Session Superintendent Self Eval

**P, 71, 7-0-0**

**BILLS PAYABLE AND FINANCIAL REPORTS**

Motion by Brzozowski, supported by Manko, the Board of Education approve the bills payable and the financial reports as proposed by the administration and reviewed by the Finance Committee.

General Fund Total	\$ 511,358.10
School Lunch Fund	\$ 33,806.99
2012 Refunding Bonds	
2013 SBL Refinance	
2013 Refunding Bonds	
2016 Refunding Bonds	
2014 Sinking Funds	\$ 9,400.00
<b>Subtotal</b>	<b>\$ 554,565.09</b>

ACH Transactions	\$ 701,852.32
PESG	\$ 9,079.97
	\$ -
<b>TOTAL FUNDS SPENT</b>	<b>\$ 1,265,497.38</b>
Check #'s - 37002-37106	
Void Checks - 36919	

Approval of check numbers covering these invoices range from check number 37002-37106 and voided checks as presented: Voided check(s): 36919

**P, 72, 7-0-0**

**ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL TRUST AND AGENCY ACCOUNT REPORTS**

The Trust and Agency Accounts were approved as presented.

**NEW BUSINESS**

**Superintendents Report**

Dr. Kalmar updated the Board on events at the OP, MS and HS.

**Board of Education: Questions**

None

**NEW BUSINESS**

**Finance**

**Approval of ISD Operating Budget**

The ISD General Fund Operating Budget for the 2018-2019 school year be

Supported

that the Secretary of the Board is hereby directed to submit a copy of this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Brzowski, Manko, O’Neil, Miles, Sullivan, Mitchell, Owens

Nays: None

Copy of resolution attached to Official Minutes and marked VIII B (1) and attached to official minutes

**P, 73, 7-0-0**

**Approval of Lawn Service**

Moved by Brzowski, supported by Manko, the Board of Education accept the bid from Scott’s Lawn Service for lawn services starting immediately thru October 31, 2018, as presented, a copy of said pricing sheet to be marked VIII (B)2 and attached to the Official Minutes of this meeting.

**Discussion:**

Mitchell – do they store equipment or supplies here?

Kalmar – No

O'Neil – have Mr. Jones make sure they do not cut during school. They did the soccer field the other day while OP was in session

Kalmar – will do. Because of the rain they may have need to get the soccer field done.

**P, 74, 7-0-0**

**Approval of Lunch and Breakfast Pricing**

Moved by Brzozowski, supported by Manko, the Board of Education establish lunch and breakfast rates for the 2017/2018 school year as follows:

	2017/2018	2018/2019	Change
<b><u>Primary Students</u></b>			
Breakfast	\$1.55	<b>1.55</b>	Same
Lunch	\$2.70	<b>2.80</b>	Increase .10
Milk	\$ 0.50	<b>.50</b>	Same
<b><u>Middle/High School Students</u></b>			
Breakfast	\$1.65	<b>1.65</b>	Same
Lunch	\$2.85	<b>2.90</b>	Increase .05
Milk	\$0.50	<b>.50</b>	Same
<b><u>Adults (all buildings)</u></b>			
Breakfast	\$2.10	<b>2.10</b>	Same
Lunch	\$3.60	<b>3.65</b>	Increase .05
Milk	\$0.50	<b>.50</b>	Same

**Discussion:**

Miles - how much is in the FS account?

Potter – approximately \$33,000.00 that can be used for equipment etc. The HS will be needing new equipment soon, especially an oven. We have to increase the prices so that we are eligible for the free/reduced reimbursement.

**P, 75, 7-0-0**

**Approval of Liaison Contract**

Moved by Brzozowski, supported by Manko, the Board of Education approve the attached contract for a school liaison. Said contract to be marked VIII B 4 and attached to the official minutes of this meeting.

**Discussion:**

O'Neil – could Officer Manning attend a meeting to talk to the Board? If would be beneficial to see her vision as well as discuss the Boards.

Kalmar – August would be a good time to do this.

**P, 76, 7-0-0**

**Personnel**

**Approval of New Hires**

Moved by O'Neil, supported by Manko, the Board of Education approve Alexis Meeker, Paul Biolchini, Patrick Harry and Marc McFarlane as summer technology help.

**P, 77, 7-0-0**

Moved by O'Neil, supported by Manko, the Board of Education approve the attached list of people as instructors for the summer tennis program.

**P, 78, 7-0-0**

Moved by O'Neil, supported by Manko, the Board of Education approve the following ACS coaches:

James Leusby Head Var. Football Coach

Ritchie Feys Assist. Var. Football Coach

Beau Beneson Assist Var. Football Coach

Jeff Bacholzky Head JV Football Coach

John Bacci Assist JV Football Coach

Erik Johnson 8<sup>th</sup> Grade Middle School Girls Basketball and Girls Varsity Basketball (in the winter)

**P, 79, 7-0-0**

Moved by O'Neil, supported by Manko, the Board of Education approve the following third party coaching positions to be staffed by qualified individuals from GECS:

MS Football (2 positions)

Varsity and 9<sup>th</sup> Grade Volleyball

JV Volleyball

Boys Varsity Soccer

Var Boys Tennis

JV Boys Tennis

Dance Team

7<sup>th</sup> Grade Girls Basketball

Cross Country

Girls Golf

**Discussion:**

Miles – Is the cross country coach coming back.

Kalmar – his name was on the list from the AD

**P, 80, 7-0-0**

**Approval of Resignation**

Moved by O'Neil, supported by Manko, the Board of Education accept the resignation of Kim Medley and wish her well in the future.

Moved by O'Neil supported by Manko, the Board of Education accept the resignation of Mark Weigand as Athletic Director.

Moved by O'Neil supported by Manko, the Board of Education accept the resignations of Nicole Koval and Brittany Hale as Non-Classroom Paraprofessionals.

Moved by O'Neil supported by Manko, the Board of Education accept the resignation of Carolyn Horn as Latch Key Aide.

Moved by O'Neil supported by Manko, the Board of Education accept the resignation of MaryAnn Martin and wish her well in the future.

**Discussion:**

Mrs. O'Neil and Mrs. Mitchell shared memories of Mrs. Martin and stated she will be missed.

**P, 81, 7-0-0**

### **Approval of Secretarial Contract**

Moved by O'Neil, supported by Manko, the Board of Education approve the attached secretarial contract which will be marked VIII C (3) and attached to the Official Minutes of this meeting.

**P, 82, 7-0-0**

### **Policy**

#### **Approval of Graduating Seniors**

Moved by Mitchell, supported by Manko, the Board of Education approve the list of seniors eligible to graduate this school year as attached.

**P, 83, 7-0-0**

#### **Approval of Changes to Handbooks**

Moved by Mitchell, supported by Manko, the Board of Education approve:

The recommended changes to the High School Handbook

The recommended changes to the Orchard Primary Handbook

The recommended changes to the Middle School Handbook

**P, 84, 7-0-0**

#### **Approval of MASB Membership**

Moved by Mitchell, supported by Manko, the Board of Education approve membership in the Michigan Association of School Boards for the 2018/2019 school year.

**P, 85, 7-0-0**

#### **Approval of Policy Updates**

Moved by Mitchell, supported by Manko, the Board of Education approve revisions to the following policies and bylaws:

**Bylaw 0140 Membership/0143.1**

**Policy 1421/3121/4121**

**Policy 4162**

**Policy 5111**

**Policy 7540.02**

**Policy 8321**

**Policy 7530**

**Policy 7530.02**

**Policy 7542**

**Policy 7543**

Discussion:

Mitchell -Could MASB come and do an Open Meetings Training for the Board.

Kalmar – we can look into that

**P, 86, 7-0-0**

#### **Approval of 2018-2019 School Calendar**

Moved by Mitchell, supported by Manko, the Board of Education adopt the attached 2018-2019 school year calendar as presented.

**Discussion:**

Mrs. O'Neil is concerned about the number of half days. She would like these looked at and maybe consolidated in the next (2019-2020) calendar. It's a hardship more at the OP because of daycare needs.

**P, 87, 7-0-0**

**Acceptance of School of Choice Students**

Moved by Mitchell, supported by Manko, the Board of Education accept the students on the attached list for the 2018/2019 school year through the 105 and 105C Schools of Choice Programs.

**P, 88, 7-0-0**

**Approval of Trip**

Moved by Mitchell, supported by Manko, the Board of Education approve the Robotics Team day trip to Cedar Point on June 22, 2018.

**P, 89, 7-0-0**

**Curriculum****Approval of AP Books**

Moved by Miles, supported by Manko, the Board of Education approve both the new AP English and Government books.

**P, 90, 7-0-0**

**Budget Discussion**

The Board discussed the two budgets that the Administration has come up with. Dr. Kalmar asked for clear direction with the fund balance percentage the Board is looking for. All agreed that it needs to be at least 7% as stated in Policy 6210 and 6220 and the closer to 8% the better. Dr. Kalmar cautioned that prioritized the fund balance will delay the implementation of components of the strategic plan.

**COMMENTS: AUDIENCE**

James Wade: Scott's cut the Soccer field when they did because of the rain. Concerns about when (time) our football field was being fertilized. Concerned about our janitorial company taking on more duties. Concerned about the process used in hiring the Varsity Girls Basketball coach. Asked about AD position and whether or not the coaches would be involved. Track and Field concerns.

**Comments BOE**

Miles – would like the new AD be more of an advocate for the coaches. Concerned about leaks that he saw in the auditorium when it rains. He went to an FAA meeting at the old Elementary school and the gym has been converted into a beautiful conference center. He was very happy with the spring musical and would like to take the job on again for 2018-2019. Improvements to auditorium – light controller and new Projector. In the process of looking at grants for other improvements. Questions for Mrs. Potter about Drama funds.

Mitchell – asked about a Robotics meeting with Mr. Weaver and Staley. Wondered if we reviewed PESG.

**FUTURE AGENDA ITEMS**

**None**

**CLOSED SESSION: Superintendent Evaluation**

Motion by Miles, supported by Manko, the Board of Education go into closed session at 9:37 p.m. for the purpose of personnel as permissible under the Open Meeting Act.

**Roll Call Vote:** Aye's – Sullivan, Brzozowski, Miles, Mitchell, O'Neil, Manko, Owens,  
Nays - None

**P, 91, 7-0-0**

**ADJOURNMENT**

**Went into Open Session at 11:24**

**Adjourn 11:25**

Approved \_\_\_\_\_  
Date

Signed: \_\_\_\_\_  
John Miles, Secretary

Signed: \_\_\_\_\_  
Jonathan Owens, President