

Parkville Middle School & Center of Technology

443-809-5250

8711 Avondale Road · Baltimore, Maryland 21234

Fax: 443-809-5315

July 26, 2022

Dear Parkville Middle School students and families,

Welcome back! My faculty, administrative team and I are looking forward to having students back in front of us for the 2022-23 school year. Over the last year, we—teachers, students, parents, and administrators—worked together as a school community to re-engage our children in learning. Our office staff, teachers, and building operations staff are actively working to prepare the school for our students' arrival.

Students will be admitted to the building at 8:05 a.m. and will be in homeroom before 8:15 a.m. with dismissal at the end of the day at 3:00 p.m. Lockers and locks will be assigned at the beginning of the school year.

Our school website will be the main source of communication with our families. We will use notifications through our electronic system to alert families to new information and updates. Please make sure we have up to date contact information for you so that you will receive our communications throughout the school year. The following links will connect you to important information for this school year.

- [Back to School Night](#)
- [6th Grade Orientation 8/25](#)
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Orientation for sixth grade students will be the morning of Thursday, August 25. More details will be posted to the website. The **first day** of school for students is Monday, August 29. We will continue to update the materials available to you. Should you have questions, please call the school at 443-809-5250 during our 8:00 a.m.-3:00 p.m. business hours.

Our talented teachers are here to serve your children and are preparing to receive them. Our school and school system prioritize social emotional learning for our students. We believe in creating a safe learning environment where our students can focus on learning. I ask that you commit to partnering with us in the best interest not only of your child but of each child we serve.

Sincerely,

Principal

Where “Our Squires Strive!”

Back to School Night: Wednesday 9/7 from 6:00-7:30 p.m.

Orientation for 6th Grade Students

Dear Sixth Grade Students and Parents,

Welcome to Parkville Middle School and Center of Technology! The sixth grade teachers are looking forward to working with you this year! We will be holding Orientation Day on Thursday, August 25, 2022 from 8:00-12:00 p.m. Students will participate in a wide variety of activities to become more familiar with their new school setting prior to the start of school. They will review their class schedules, take school tours, and meet their teachers and the school counselor.

Transportation will be provided for those students who are scheduled to take a bus to school. Those students will be picked up at their assigned bus stops at their regularly scheduled times and will be transported home at the end of the half-day schedule. A complimentary lunch will be served to all participating students.

This orientation is for students only. More detailed information regarding transportation, hours of the morning half-day, and the agenda for the day will be posted on the school website.

Sincerely,
Kimberly Mark
Assistant Principal
Parkville Middle School and Center of Technology

Helpful transition Videos

The video links below are available on Vimeo.

Making the Transition to Middle School [Making the Transition to Middle School](#)

Transition Tips – Lockers [Transition Tips - Lockers](#)

Transition Tips – Cafeteria [Transition Tips - Lockers](#)

Transition Tips – Locker Room [Transition Tips - Locker Room](#)

School Supply Lists for School Year 2022 - 2023

6th Grade

- | | | |
|--|---|---|
| <input type="checkbox"/> 3-inch binder | <input type="checkbox"/> Erasers | <input type="checkbox"/> 12 Plastic two-pocket folders with three-prong fasteners (4 for Science, 1 for ELA, 1 for Health and extras for additional subjects) |
| <input type="checkbox"/> 1 inch binder (for Band or Orchestra) | <input type="checkbox"/> Pencil Sharpener | <input type="checkbox"/> Spiral bound sketchbook(for art) |
| <input type="checkbox"/> 8-tab binder dividers (with pockets preferred) | <input type="checkbox"/> Colored pencils | <input type="checkbox"/> Calculator: Four Function—for home use (optional) |
| <input type="checkbox"/> Several packages of wide-ruled loose-leaf paper | <input type="checkbox"/> Dry erase markers | <input type="checkbox"/> Headphones |
| <input type="checkbox"/> Reinforcements | <input type="checkbox"/> Highlighters | <input type="checkbox"/> Safety Sleeve for Student Device |
| <input type="checkbox"/> Pencil case that fits into the binder | <input type="checkbox"/> Glue sticks | |
| <input type="checkbox"/> Black, blue, and red pens | <input type="checkbox"/> White out tape | |
| <input type="checkbox"/> Number two pencils | <input type="checkbox"/> Scissors | |
| | <input type="checkbox"/> Tape | |
| | <input type="checkbox"/> 3X3 Post it notes | |
| | <input type="checkbox"/> 2 marble composition books | |
| | <input type="checkbox"/> 3 spiral notebooks | |
-

7th Grade

- | | | |
|--|---|---|
| <input type="checkbox"/> 3-inch binder | <input type="checkbox"/> Erasers | <input type="checkbox"/> 12 Plastic two-pocket folders with three-prong fasteners (4 for Science, 1 for ELA, 1 for Health and extras for additional subjects) |
| <input type="checkbox"/> 1 inch binder (for Band or Orchestra) | <input type="checkbox"/> Pencil Sharpener | <input type="checkbox"/> Spiral bound sketchbook(for art) |
| <input type="checkbox"/> 8-tab binder dividers (with pockets preferred) | <input type="checkbox"/> Colored pencils | <input type="checkbox"/> Calculator:TI30X IIS (Scientific)—for home use (optional)* |
| <input type="checkbox"/> Several packages of wide-ruled loose-leaf paper | <input type="checkbox"/> Dry erase markers | <input type="checkbox"/> Headphones |
| <input type="checkbox"/> Reinforcements | <input type="checkbox"/> Highlighters | <input type="checkbox"/> Safety Sleeve for Student Device |
| <input type="checkbox"/> Pencil case that fits into the binder | <input type="checkbox"/> Glue sticks | |
| <input type="checkbox"/> Black, blue, and red pens | <input type="checkbox"/> White out tape | |
| <input type="checkbox"/> Number two pencils | <input type="checkbox"/> Scissors | |
| | <input type="checkbox"/> Tape | |
| | <input type="checkbox"/> 3X3 Post it notes | |
| | <input type="checkbox"/> 2 marble composition books | |
| | <input type="checkbox"/> 3 spiral notebooks | |
-

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8th Grade

- | | | |
|--|---|---|
| <input type="checkbox"/> 3-inch binder | <input type="checkbox"/> Erasers | <input type="checkbox"/> 12 Plastic two-pocket folders with three-prong fasteners (4 for Science, 1 for ELA, 1 for Health and extras for additional subjects) |
| <input type="checkbox"/> 1 inch binder (for Band or Orchestra) | <input type="checkbox"/> Pencil Sharpener | <input type="checkbox"/> Spiral bound sketchbook(for art) |
| <input type="checkbox"/> 8-tab binder dividers (with pockets preferred) | <input type="checkbox"/> Colored pencils | <input type="checkbox"/> Calculator:TI30X IIS (Scientific)—for home use (optional)* |
| <input type="checkbox"/> Several packages of wide-ruled loose-leaf paper | <input type="checkbox"/> Dry erase markers | <input type="checkbox"/> Headphones |
| <input type="checkbox"/> Reinforcements | <input type="checkbox"/> Highlighters | <input type="checkbox"/> Safety Sleeve for Student Device |
| <input type="checkbox"/> Pencil case that fits into the binder | <input type="checkbox"/> Glue sticks | |
| <input type="checkbox"/> Black, blue, and red pens | <input type="checkbox"/> White out tape | |
| <input type="checkbox"/> Number two pencils | <input type="checkbox"/> Scissors | |
| | <input type="checkbox"/> Tape | |
| | <input type="checkbox"/> 3X3 Post it notes | |
| | <input type="checkbox"/> 2 marble composition books | |
| | <input type="checkbox"/> 3 spiral notebooks | |

All music supplies can be purchased through the school store.

Band:

- **All Grades Band:**
 - o Flutes: a cleaning cloth (men's handkerchief) and cleaning rod
 - o **Oboe, Clarinet, Bass Clarinet, and all Saxophones:** a supply of reeds (2 strength) and at least 3 playable reeds at all times, a cleaning swab/cloth and cork grease
 - o **Trumpet, French Horn, Euphonium/Baritone Horn, Tuba:** Valve oil and tuning slide grease
 - o **Trombone:** slide-o-mix, water bottle
 - o **Percussion:** Vic Firth SD1 General sticks and a pair of mallets

Orchestra:

- **6th Grade:** String Basics, Book 1 approx. 10.00
- **7th Grade:** String Basics, Book 2 approx. 10.00
- **8th Grade:** String Basics, Book 2 approx. 10.00
- **All Grades Orchestra**
 - o **Violin & Viola:** Cleaning cloth, rosin, shoulder rest (muco, everest, kun, or sponge)
 - o **Cello & Bass:** Cleaning cloth, rosin (Pops rosin recommended for bassists), rock stop

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Lockers

Students will have a locker assigned to them for safekeeping of their personal items. For security reasons, the school will provide combination locks to each student. On the first day of school, students will receive the lock and the combination. The locks will be returned to their homeroom teacher at the end of the school year. Any student who loses a lock will be required to purchase a new one from the school store at a cost of \$5.50, CASH OR MONEY ORDER ONLY. Students will also be assigned a locker with a built in combination lock for Physical Education class.

Fall Picture Days 2022 - 2023

Fall Pictures will be taken on **October 10th and 11th** during Social Studies Class.

Bell Schedule for 2022 - 2023

	6	7	8
HOMEROOM 8:15-8:25			
ADVISORY 8:25-8:45			
MOD 1 8:45-10:10 (85 min.)		SPECIALS	
MOD 2 10:10-11:35 (85 min.)	SPECIALS		
MOD 3 11:35-1:30 (115 min.)	11:35-12:15 (40 min.)	11:35-1:00 (85 min.)	*LUNCH A 11:35-12:05
	*LUNCH B 12:15-12:45		12:05-1:30 (85 min.)
	12:45-1:30 (45 min.)	*LUNCH C 1:00-1:30	
MOD 4 1:30-3:00 (90 min.)			SPECIALS

Dress Code

We encourage students to wear clothes that are suitable for school or any other professional setting. **Please do not wear the following items to school:**

- **Earbuds, headphones** (This is a safety concern. Students cannot hear us in the halls.)
- **Hoods** (This is a safety concern. Students cannot be readily identified.)
- **Tube top shirts/ dresses** (please wear a shirt or small sweater over it.)
- **Exposed undergarments** (including boy's' or girls' underwear and girls' bra straps)
- **Hats, du-rags, bonnets, bandanas, or sunglasses** (no hats on belt loops)
- **Half shirts or crop tops** that expose the belly
- **Low-cut tops**
- **Unbelted or baggy pants** that expose underwear
- **Shorts or skirts of inappropriate length** (please check skirt length when standing, walking, and seated)
- **Shirts with vulgar, drug or alcohol-related messages or graphics**
- **Shirts depicting violence/guns or use of hate speech, inappropriate language or suggestive messages.**
- **Sleepwear, pajama pants, slippers, loungewear or blankets**
- **Chains on clothing, spiked armbands, bracelets, or neckwear**
- **Any item that is not safe, is unhealthy, or distracts others from learning**

Students violating the dress code receive a letter to parents the first time and an after-school detention the second time.

PE Uniforms and PE Lockers - *Coming Soon*

Physical Education Uniform Policy

For the 2022-23 school year students in Physical Education are required to wear a uniform to safely participate in our Physical Education Program. Students are required to purchase a Parkville Middle School Phys. Ed. shirt. Students need to bring in black or dark blue athletic pants, sweat pants or athletic shorts for class. No jeans or jean shorts. Students are responsible for bringing in their choice of shorts or athletic pants. Both the shirt and athletic shorts/pants will be kept in their individual locker in the lockerroom. Students will not be permitted to wear a hooded sweatshirt in class. A long sleeve shirt will be permitted underneath the Parkville Shirt. Shirts must have a legible name on the white strip.

Shirts will go on sale starting 8/1/22 online!

When purchased online the student will receive their shirt the first or second week back to school. We **highly encourage** ordering online prior to the start of school.

To purchase a shirt click on the following link: [Physical Education Shirt](#) Shirts are \$10 or go to Parkville Middle Website <https://parkvillems.bcps.org/>

Click on Parents

Scroll down to Online School Payments

Click on Access the OPS portal. Please have your child's student ID number.

Shirts can be purchased August 22 and 24th from 9-10 in the main lobby of school. CASH ONLY. Shirts are \$10

We have a limited number of shorts. They will be sold **CASH only** August 22 and 24th from 9-10 in the main lobby for \$8. PMS shorts are not required but we do have a limited number to sell.

Who to Contact:

Our chain of command is in place to encourage a relationship between the classroom teacher and the parent/student. Therefore:

1. The first conversation should always be with the teacher.
2. If you do not hear from the teacher in a reasonable time frame or you cannot resolve the issue with the teacher regarding an academic concern, the next step is to contact the department chairperson.

Art, Music	Kathryn Knight	kknight@bcps.org
Language Arts/Reading	Rachel Kuczynski	rkuczynski@bcps.org
Magnet	Kevin Peck	kpeck@bcps.org
Math	Ashley Hurd	ahurd2@bcps.org
Physical Education/Health	Krista Klausmeier	kklausmeier@bcps.org
Reading	Rachel Kuczynski	rkuczynski@bcps.org
Science	Patricia Knight	pknight@bcps.org
Social Studies	Philip O’Brocki	pobrocki@bcps.org
Special Education	Joanie Metzger	jmetzger@bcps.org
World Languages	Amber Serrano	aserrano@bcps.org

School Counseling

Gr. 6— Ms. Sands, chair
asands2@bcps.org
Gr. 7— Ms. Luma,
tluma@bcps.org
Gr. 8— Ms. MacGregor
amacgregor@bcps.org

3. If you have not resolved the issue, you would then contact the grade level administrator.

Kimberly Mark	Sixth grade	kmark@bcps.org
John Bowman	Seventh grade	jbowman3@bcps.org
Orly Mondell	Eighth grade	omondell@bcps.org

4. If the issue is still unresolved, then you would contact the principal.

Cell Phone and Wireless or Bluetooth Earbud/Headphone Expectations 2022 - 2023

According to BCPS policy the expectation for all students is that cell phones and/or earbuds/headphones are away (not visible, heard or used) for the day.

Consequences for students caught with their cell phone and/or earbuds/headphones:

First offense:

Teacher warning and cell phone and/or earbuds/headphones put away

Second offense:

2nd teacher warning, cell phone and/or earbuds/headphones put away and phone call home to parents

Third offense:

3rd teacher addresses, cell phone and/or earbuds/headphones put away, Administrator/ Restorative Practices Teacher call home and after school detention

Fourth offense:

Administrator/Restorative Practices Teacher will call home and arrange a mandatory meeting to construct a plan to support keeping the cell phone away for the day.

Arrival and Breakfast Procedures

Arrival:

The outside doors open at **8:05 a.m.** Homeroom begins promptly at **8:15 a.m.** each morning. Students should line up by grade level at the following doors:

- **Grade 6**—Auditorium doors
- **Grade 7**—Flag pole entrance by cafeteria
- **Grade 8**—Main entrance

Students arriving after **8:15 a.m.** **must** report to the Front Lobby or Main Office for a late pass.

Breakfast:

As students enter at their designated doors they will have the option to take a grab-and-go breakfast to their homeroom classrooms.

Breakfast is available until **8:15 a.m.** Students arriving on late buses will be provided breakfast.

Absent/Late? Please Send a Note to School

Your child's attendance is important to us and affects their academic success. Please send a **note or email** for **tardiness (lateness to school), early dismissals and absences**. The school will provide you with a pad of pre-filled absence notes. As we all have busy lives, please make every effort to use this tool to keep us informed when your student is late, absent or will be leaving school early. This method will help you quickly let us know how to code your child's absence from school. **Lateness and absences without a written note are coded unexcused.**

Cafeteria General Information

Students may bring lunch from home or get a pre-packaged lunch from the cafeteria.

For this school year **2022-2023** lunch will need to be **purchased**.

Please do NOT bring or have food delivered to school from fast-food or carry-out restaurants. Students are not permitted to have outside food in the cafeteria.

Because of the number of students at each lunch shift, we cannot accommodate parents who wish to eat lunch with their children.

The Baltimore County Public School System participates in the National School Lunch Program/School Breakfast Program. Nutritious breakfast and lunch meals are served each school day. All meals served meet nutritional standards established by the U.S. Department of Agriculture.

Visit the Office of Food and Nutrition [BCPS Meals](#) for more information.

Form for Free and Reduced Lunch: <https://www.myschoolapps.com/Application>

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Meal and Ala Cart offerings:

SECONDARY MEAL PRICES	
Breakfast	\$1.55
Lunch	\$3.00

Lunch A La Carte	Price
Lunch Entree	\$2.25
Fruit, Fresh, Canned or Dried	\$.75
Pasta, Brown Rice or Dinner Roll	\$.50
Vegetable, Fresh or Cooked and Potatoes	\$.75
Milk, 8 oz.	\$.75
Juice, 4 oz.	\$.50
<i>Adult Lunch-all items sold a la carte</i>	

Snacks All Grades	Price
Linden's Cookies (all)	\$.75
Rice Krispies Treat w/Chocolate Chips	\$1.00
String Cheese	\$.50
Savory Crackers	\$.75
Yogurt, 4 oz.	\$.75

Beverages	Price
Deer Park Water, 20 oz.	\$1.00
Izze Sparkling, 8 oz. (Secondary Schools Only)	\$1.50

Regarding Your Child's Birthday

We ask all parents and students to understand that **birthday celebrations cannot be held at school**. Please **do not** send cupcakes, gifts, balloons, etc. to school with your child or bring them during the school day. This practice is disruptive to instruction. Additionally, **taking helium balloons home on the bus is not permitted for safety reasons**. All birthdays are special; please celebrate them in the evening or over the weekend with your family.

Restorative Practices

At Parkville Middle School we work with our students to build a sense of community among them and that we help to restore relationships when something negative occurs. For that reason, we practice several components of restorative practices framework that includes:

- Restorative conversations between students
- Restorative conversations between students and teachers
- Community conferencing with students or students and their families.

Using these tools are intended to assist students in learning the social-emotional skills that are important to them in school and in their future workplace. Some parents have expressed concern that these tools are used in place of consequences. Sometimes these conversations are the consequence and sometimes they are paired with a consequence. Each circumstance is unique and decisions about the most appropriate way to manage a situation will be made on a case-by-case basis and will be guided by the BCPS Student Handbook

Positive Behavior Intervention and Supports

What is PBIS?

- PBIS stands for **P**ositive **B**ehavioral Interventions and **S**upports.
- PBIS is a research-based, school-wide systems approach to improve school climate and create safer and more effective schools.
- PBIS is a process and not a program or curriculum.
- PBIS implementation includes school-wide procedures and processes intended for: ALL students, ALL staff, and in ALL settings. This includes individual classrooms and teachers AND non-classroom settings and related staff.

What does PBIS look like at Parkville Middle School?

- Parkville students are expected to SHINE every day. SHINE stands for: **S**afe, **H**onest, **I**nnovative, **N**oble, and **E**mpathetic
- Students' positive behavior is recognized through the distribution of SHINE shillings.

- Students can use these shillings to purchase items from the SHINE cart, as well as attend various grade level incentives during the school year.

What can you do to support PBIS at Parkville Middle School?

- Business donations are appreciated and always welcomed.
- Encourage your children to “SHINE” at home.

Need more information about PBIS? Contact **Cindy Howes** at chowes@bcps.org

Bullying, Harassment or Intimidation Reporting and Investigation Form and Information

Bullying, Harassment, or Intimidation,” which prohibits students from engaging in intentional conduct involving bullying, harassment, or intimidation, which can substantially interfere with a student’s educational opportunities, or any acts of retaliation against those who report instances of bullying, harassment, or intimidation.

The “**Bullying, Harassment or Intimidation Reporting Form**” is used to track alleged instances of bullying, harassment, or intimidation. You may contact the school for additional information or assistance at anytime.

[Bullying, Harassment, or Intimidation Reporting Form](#)

[Electronic Bullying, Harassment, or Intimidation Reporting Form](#)

Procedures for Medication & Discretionary Medication Forms

Prescription or over-the-counter (OTC) medications may be administered to students **only upon the order of a physician and under the supervision of the school nurse** or principal’s designee. **Medical orders for prescription and OTC medications must be updated at the beginning of each school year.** All medications, whether prescription or OTC, must be in a current, properly labeled, bottle with written orders from the physician for giving the medication in school. Discretionary medications may be given to students only with

parent/guardian signature on Form BEBCO 0881, **which will be given to your student at the start of the school year.**

Please be sure to ask your child for this form. It is imperative that this form be updated annually by the parent/guardian to ensure that the student's medical and emergency contact information is current.

Please have your child return this form to their homeroom teacher as soon as possible. Any questions or concerns regarding the medication policies or student health issues should be directed to the **school nurse at 443-809-5254.**

[2021-22 Request for Discretionary Meds in School](#)
[Parent Request to Administer Medication in School](#)

Attention Volunteers and Chaperones

If there is a chance that you will accompany your child on a field trip or you are considering being a volunteer this year, **you may complete your annual training online by following the instructions at: [BCPS Volunteers](#).** You must complete both the online training and the [Volunteer Application](#).

PLEASE NOTE:

Volunteers must be trained **EVERY YEAR**. Please be advised that **without the annual training, you may not volunteer in the school or chaperone field trips.**

PTO Information - Coming Soon

Transportation Information:

This year students must register for transportation. If you have not already done so please use this link to register. In an effort to increase route efficiency and improve service to families, beginning in the 2022-2023 school year, all students eligible for transportation in the Northeast Area must register for service to and from school. Please complete the registration process to let us know if your student is requesting bus service for the 2022-2023 school year.

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To complete the registration process, you will need:

- BCPS Student ID #
- Student Date of Birth

You must complete this registration for EACH student who is eligible for bus transportation and plans to ride the bus during the 2022-2023 school year.

If you can not locate your child's ID number please contact the school at 443-809-5250 or email Ms. Mondell at omondell@bcps.org

Please click here to begin the registration process. <https://forms.office.com/r/6ipfq8WuCC>

Bus Regulation and Safety - Coming Soon