

**BOARD OF EDUCATION OF BALTIMORE COUNTY**  
**BUILDING AND CONTRACTS COMMITTEE**

Education Transparency Act Description  
Tuesday, July 14, 2020

*The following is a full and accurate description of the final actions taken at the meeting and are provided in accordance with the Education Transparency Act, Md. Ed. Code Ann., §3-2B-09(b)(3). If there is a discrepancy between the video and this description, the video, which constitute the official minutes of the meeting, shall control. The video/audio recordings of the Board of Education are the official record of the meetings and can be viewed at <https://vimeo.com/438895853>.*

The Building and Contracts Committee of the Board of Education of Baltimore County met virtually on Tuesday, July 14, 2020, beginning at 4 p.m.; the following Committee members were present: Julie Henn, Chair; Lily Rowe, Vice Chair; Lisa Mack and Rodney McMillon.<sup>1</sup>

In addition, the following staff members were present during the meeting: Andrew Nussbaum, Esquire, Counsel to the Board of Education; Mary Boswell-McComas, Chief Academic Officer; William Burke, Chief Organizational Effectiveness; Mychael Dickerson, Chief of Staff; Brian Scriven, Chief Administrative Operations Officer; Racquel Jones, Community Superintendent, West Zone; George Roberts, Community Superintendent, East Zone; Renard Adams, Senior Executive Director, Department of Curriculum Operations; Barbara Burnopp, Senior Executive Director, Department of Administrative Services; James Corns, Executive Director, Department of Information Technology; Pradeep Dixit, Executive Director, Department of Facilities Management; Ryan Imbriale, Executive Director, Department of Educational Options; Amalio Nieves, Executive Director, Department of Social-Emotional Support; Charles Patillo, Executive Director, Department of Business Services Operations; George Sarris, Executive Director, Department of Fiscal Services; Department of Academics; Melissa Whisted, Executive Director, Department of Academic Services; Jess Grim, Director, Office of Transportation; Merrill Plait, Director, Office of Facilities Construction and Improvement; Kenny West, Assistant Director, Office of Transportation; Kim Kuhr, Business Manager, Office of Transportation; Michele Stansbury, Coordinator, Office of Title I; Jennifer Drury, Supervisor, Copy and Print Services; Joann English-Calvert, Procurement and Supply Supervisor; Office of Food and Nutrition Services and Susan Slade, Administrative Assistant, Department of Fiscal Services.

Messrs. Sarris and Dixit presented the following recommended awards to the Committee:

- P1. LKO-403-18 Modification: Learning Management Software System\
- P2. JNI-740-16 Modification: Officiating Services for Interscholastic Sports
- P3. MWE-822-20 Instructional Materials
- P4. JNI-736-15 Modification: Private Duty and Substitute Nurses
- P5. JMI-618-17 Modification: Specialty Paper and Envelopes
- P6. JMI-618-18 Modification Information Technology Staffing Services
- P7. JME-502-20 Automatic Vehicle Location (AVL)
- P8. JME-503-20 Automatic School Bus Stop Arm and Bus Safety Video Monitoring System
- P9. GDA-307-20 New Food Items
- P10. JMI-636-17 Modification: Corrugated Cardboard Boxes
- P11. JMI-611-17 Modification: School Locker Repairs, Installations, and Parts
- P12. JMI-616-17 Modification: Stone, Mulch, Topsoil & Associated Materials

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<sup>1</sup> Board member Kathleen Causey, who is not a member of the Committee, was also present

- P13. JMI-610-18 Modification: Wood Floor Finishing, Replacement, Repairs, and Relining
- P14. JMI-601-19 Modification: Replacement of Berkshire Elementary School, Package 9E – Painting
- P15. JME-501-20 Fullerton Elementary School Chiller Replacement
- P16. MOU-904-21 Colgate Elementary School Memorandum of Understanding between Baltimore County Public Schools and Baltimore County Government

**Action on Recommended Contract Awards**

Mr. McMillon moved that items P1-P16 be forwarded to the full board. The motion failed for lack of a second.

Ms. Rowe moved that items P1-P7 and P9-P16 be forwarded to the full board; Ms. Mack seconded the motion.

The motion passed.

<b>Board Member</b>	<b>Favor</b>	<b>Against</b>	<b>Abstained/Did Not Vote</b>	<b>Absent</b>
Henn	X			
Rowe	X			
Mack	X			
McMillion	X			

Mr. McMillon moved that item P8 be forwarded to the full board. The motion failed for lack of a second.

Ms. Rowe moved that item P8 move forward to the full board without recommendation; Mr. McMillon seconded the motion.

The motion passed.

<b>Board Member</b>	<b>Favor</b>	<b>Against</b>	<b>Abstained/Did Not Vote</b>	<b>Absent</b>
Henn	X			
Rowe	X			
Mack	X			
McMillion	X			

Ms. Henn moved that the General Contract Recommendation and the General Modification Recommendation Forms be modified to include the additional fields she had previously distributed to Committee members and that the fields be populated, where applicable, for future contract recommendations and modifications requiring Board approval.<sup>2</sup> Ms. Mack seconded the motion.

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<sup>2</sup> As provided to staff immediately prior to the Building and Contracts Committee Meeting, but not made available to the public, these fields were: General Fund Category: Division: Department: Object Class: Prior Fiscal Year Actual: [\$]; Current Fiscal Year Budgeted: [\$]; Lifetime Contract Expenditures: Prior Fiscal Year Contract Expenditures: Fiscal Year-to-Date Contract Expenditures: Anticipated Current Fiscal Year Contract Expenditures: Anticipated Lifetime Contract Expenditures: Replacement Contract: [Yes/No] Contract Replaced: [Contract Number and Title]; Existing BCPS Vendor: [Yes/No]; Vendor Evaluation Completed: [Date]; and Student Data Privacy Agreement Signed: [Date] or N/A.

The motion passed.

<b>Board Member</b>	<b>Favor</b>	<b>Against</b>	<b>Abstained/Did Not Vote</b>	<b>Absent</b>
Henn	X			
Rowe	X			
Mack	X			
McMillion	X			

The meeting adjourned at 5:15 p.m.

*Submitted for posting on the Web site 7/16/2020*