

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: March 13, 2007

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

**Recommendations for Award of Contracts
Board Exhibit – March 13, 2007**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Automated Substitute Teacher Notification System
Contract #: RGA-122-04 (Anne Arundel Contract # 110-98)

Term: Until replaced	Extension: 0	Contract Ending Date: Until replaced
FY 2005 – 2009 Original estimated total award value:		\$192,641
Estimated one-time modification value:		17,319
FY 2008 & 2009 Estimated modification annual award value:		7,562
Modified estimated total award value:		\$217,522

Description:

On May 11, 2004, the Board approved this contract for the purchase of an automated substitute teacher calling system for all schools from eSchool Solutions of Orlando, Florida. eSchool software has been fully implemented since the beginning of this school year.

eSchool has developed an upgrade to its SEMS Advantage software package called SmartFind Express. While maintaining the benefits of SEMS, SmartFind offers many enhancements. Among them are the following:

- expands administrator absence management capabilities by making related reports readily available
- enables administrators to customize reports and thereby eliminate the employee's *reason for absence* from the publicly posted absence report
- fills absences more efficiently
- improves the efficiency of profile changes and absence recording
- facilitates monitoring the daily operation of SEMS from a central location.

Recommendation:

Award of contract modification is recommended to:

eSchool Solutions, Inc.	Orlando, FL
Responsible school or office:	Office of Personnel
Contact person:	Johnnie L. Jackson
Funding source:	Operating budget

2. Contract: Stationery and Office Supplies
Contract #: JNI-783-07

Term: Perpetual **Extension:** NA **Contract Ending Date:** Perpetual
Estimated annual award value: \$3,000,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

This contract consists of combining all of the existing stationery and office supply contracts into one document. Currently we have contracts with Office Depot, Office Max, and Rudolph's Office and Computer Supplies, Inc., using previously approved consortiums or state contracts. We are adding two companies, also members of consortiums approved by the Board, to the list of vendors. Prices for individual items vary from vendor to vendor. Providing five vendors allows our users opportunities for obtaining the most favorable pricing for stationery and office supply products.

Recommendation:

Award of contract is recommended to:

Corporate Express	Hanover, MD
Office Depot	Columbia, MD
Office Max	Elkridge, MD
Rudolph's Office and Computer Supply, Inc.	Baltimore, MD
Staples	Columbia, MD

Responsible school or office: Office of Purchasing

Contact person: Richard Gay

Funding source: Operating budget

3. Contract: Debris Equipment
Contract #: JMI-630-07 (State of Maryland Multiple Award Contract for Brush/Tree
Chippers and Stump Grinders. BPO NO: 001B7900550,
Line #: 0001, State Item ID: 51567-100000; Line #: 0003,
State Item ID: 02090)

Term: 1 year **Extension:** 0 **Contract Ending Date:** 12/28/07
Estimated annual award value: \$38,000
Estimated total award value: \$38,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

This contract consists of the purchase of one Carlton self-propelled stump grinder and one Brush Bandit disc chipper with accessories. Pricing includes full service set-up and delivery.

Recommendation:

Award of contract is recommended to:

Security Equipment Co.

Baltimore, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Operating budget

4. Contract: Maryland Standards-Aligned Reading Assessments from Houghton-Mifflin
Contract #: JNI-782-07

Term: 1 year **Extension:** 4 years **Contract Ending Date:** 6-30-11
Estimated annual award value: \$ 20,000
Estimated total award value: \$100,000

Bid issued: NA
Pre-bid meeting date: NA
Due date: NA
No. of vendors issued to: NA
No. of bids received: NA
No. of no-bids received: NA

Description:

In September 2006, BCPS began piloting the Maryland Standards-Aligned Reading Assessments from the Houghton-Mifflin Reading Program 2005. This program consists of using these aligned assessments with modifications for grades 3 through 6 to customize reading assessments for BCPS. The staff wishes to continue the program for an additional four years.

Recommendation:

Award of contract is recommended to:

Houghton-Mifflin Company

Boston, MA

Responsible school or office:

Office of Language Arts

Contact person:

Yvonne Barhight

Funding source:

Operating budget

5. Contract: Trucks and Vans
Contract #: JMI-626-07

Term: 3 months **Extension:** 0 **Contract Ending Date:** 06/30/07
Estimated total award value: \$1,381,476

Bid issued: January 18, 2007
Pre-bid meeting date: January 30, 2007
Due date: February 8, 2007
No. of vendors issued to: 15
No. of bids received: 6
No. of no-bids received: 0

Description:

This contract consists of qualification and selection of contractor(s) to furnish and deliver current-year models of trucks and vans equipped as specified by BCPS for a firm-fixed price per vehicle. Awards of contracts are recommended to the lowest-priced bidders meeting specifications. Twenty maintenance trucks will be purchased using FY07 lease purchase funds through the Office of Transportation in the amount of \$1,074,604. The Office of Food and Nutrition Services will purchase 9 trucks in the amount of \$306,872.

Recommendation:

Award of contract is recommended to:

Ourisman Ford
Penn GMC

Bethesda, MD
Baltimore, MD

Responsible school or office:

Office of Transportation
Office of Food and Nutrition Services

Contact person:

Linda Fitchett
Karen Levenstein

Funding source:

Operating budget (lease purchase) and
Office of Food and Nutrition Services'
Enterprise funds

6. Contract Modification: Construction Contract – Kenwood High School Addition and Technology Wing Renovation

Contract #: MWE-817-06

Term:	NA	Extension:	NA	Contract Ending Date:	NA
Estimated annual award value:			\$12,160,743		
Estimated modification amount:			50,192		
Estimated total award value:			\$12,210,935		

Description:

On March 28, 2006, the Board awarded a construction contract to James W. Ancel, Inc. (JWA). Specifications state that the video camera system being installed is to match the existing system in the school. Since the specification for Kenwood High School was prepared, and the job was bid, a new internet provider-based camera system has been specified for all Baltimore County Public Schools. This change order will also include the conversion equipment so that the existing video-based camera system can communicate with the new internet provider-based cameras. The price includes applicable credits which reflect the parameters of the original bid.

Recommendation:

Award of contract modification is recommended to:

James W. Ancel, Inc. (JWA)

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

7. Contract Modification: Construction of Two-bay Vehicle Maintenance Building – Kenwood Bus Facility

Contract #: PCR-221-06

Term: NA	Extension: NA	Contract Ending Date: NA
Estimated annual award value:	\$397,500	
Estimated modification amount:	30,646	
Estimated total award value:	\$428,146	

Description:

On April 25, 2006, the Board approved a contract for the construction of a two-bay vehicle maintenance building. The building is completed; however, the asphalt paving on the east side of the structure will require minor modifications.

Recommendation:

Award of contract modification is recommended to:

Jerry Debar Construction, Inc.

Reisterstown, Maryland

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

Capital budget

8. Request Permission: Storm Drain Construction by the Baltimore County Department of Public Works – Parkville Middle School

Contract #: RGA-122-07

Term: NA **Extension:** NA **Contract Ending Date:** NA

Estimated annual award value: NA

Estimated modification amount: NA

Estimated total award value: NA

Description:

The Baltimore County Department of Public Works (DPW) is proposing a storm drain construction project that will alleviate a significant flooding problem on individual residential yards adjacent to Parkville Middle School. DPW has asked permission to construct a graded swale on Baltimore County Public Schools' property. The remainder of the project will be built by DPW on easements through the private properties. There will be no permanent impact to the school or facility.

Recommendation:

Approval to grant permission is recommended to:

Baltimore County Department of Public Works

Towson, MD

Responsible school or office:

Department of Physical Facilities

Contact person:

Michael G. Sines

Funding source:

NA