

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 5, 2006

TO: **BOARD OF EDUCATION**

FROM: Dr. Joe A. Hairston, Superintendent

RE: **RECOMMENDATIONS FOR AWARD OF CONTRACTS**

ORIGINATOR: J. Robert Haines, Esq., Deputy Superintendent

PERSON(S): Rick Gay, Manager, Office of Purchasing
Michael Sines, Executive Director, Department of Physical Facilities

RECOMMENDATION

That the Board of Education approves the following contract recommendations.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

RLG/caj

Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – December 5, 2006**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

- 1. Contract Modification:** Lavatory Privacy Partition Repair and Installation Services
Contract #: RHA-348-03

Term: 1 year, 3 months **Extension:** 0 **Contract Ending Date:** 2/28/08
Original estimated annual award value: \$ 25,000
Original estimated total award value: \$125,000
Additional estimated annual value: \$225,000
Estimated modified annual amount: \$250,000
Estimated modified remaining total award value: \$310,000

Bid issued: January 2, 2003
Pre-bid meeting date: January 17, 2003
Due date: January 30, 2003
No. of vendors issued to: 31
No. of bids received: 13
No. of no-bids received: 1

Description:

On March 11, 2003, the Board of Education approved the initial award of a five-year contract for *Lavatory Privacy Partition Repair and Installation Services*, with an estimated annual award value of \$25,000. Additional funding was allocated in the FY07 budget for lavatory stall replacements in response to a survey completed in 2006 pertaining to the conditions of lavatory stalls at all of our schools. From the survey, a replacement schedule was compiled to replace the lavatory stalls rated in poor condition. Due to the ongoing volume of this additional work, it has become necessary to increase the amount of this contract.

Recommendation:

Aware of contract modification is recommended to:

Primary: Partition Plus, Inc.	Forest Hill, MD
Secondary: Most, Incorporated	Baltimore, MD
Tertiary: Tito Contractors, Inc.	Washington, DC

Responsible school or office: Office of Maintenance

Contact person: Dennis N. Elkins

Funding source: Operating budget

2. Contract : Automobile Purchase
Contract #: PCR-257-07

Term: 10 months **Extension:** N/A
Estimated award value: \$25,212
Estimated total award value: \$25,212

Contract Ending Date: 7/30/07

Bid issued: August 3, 2006
Pre-bid meeting date: August 16, 2006
Due date: August 21, 2006
No. of vendors issued to: 5
No. of no-bids received: 0
No. of bids received: 1

Description:

This contract consists of the purchase of a 2007 Ford Crown Victoria four-door sedan. The vehicle is intended to replace the current vehicle being used by the superintendent of Baltimore County Public Schools.

Recommendation:

Award of contract is recommended to:

Towson Ford Sales, Inc.

Towson, MD

Responsible school or office:

Office of Transportation

Contact person:

Linda Fitchett

Funding source:

Operating budget

3. Contract: Repair Parts for Grounds Equipment
Contract #: JMI-609-07

Term: 5 years **Extension:** 0 **Contract Ending Date:** 12/31/11
Estimated annual award value: \$150,000
Estimated total award value: \$750,000

Bid issued: September 28, 2006
Pre-bid meeting date: N/A
Due date: October 26, 2006
No. of vendors issued to: 8
No. of no-bids received: 0
No. of bids received: 6

Hickory International, Inc.	Bel Air, MD
Lawn and Power Equipment	Bethesda, MD
Mid Atlantic Turf Equipment, LLC	Glen Arm, MD
Security Equipment Company	Baltimore, MD
Walter G. Coale, Inc.	Churchville, MD
Zenmar Pneumatic Tools, Inc.	Cockeysville, MD

Description:

This contract consists of supplying various categories of repair parts for grounds equipment on an as-needed basis (e.g., mower parts, snow plow parts, etc.). Awards are based on the most favorable percentage-off list for each manufacturer.

Recommendation:

Award of contract is recommended to:

Hickory International, Inc.	Bel Air, MD
Lawn and Power Equipment	Bethesda, MD
Mid Atlantic Turf Equipment, LLC	Glen Arm, MD
Security Equipment Company	Baltimore, MD
Walter G. Coale, Inc.	Churchville, MD
Zenmar Pneumatic Tools, Inc.	Cockeysville, MD

Responsible school or office: Office of Grounds

Contact person: Dennis Elkins
Roland Nickoles

Funding source: Operating budget

4. Contract: Signs, Traffic, Pre-fabricated
Contract #: JMI-608-07 (Baltimore County #41100)

Term: 1 year **Extension:** 3 years **Contract Ending Date:** 7/31/10
Estimated annual award value: \$ 30,000
Estimated total award value: \$120,000

Bid issued: N/A
Pre-bid meeting date: N/A
Due date: N/A
No. of vendors issued to: N/A
No. of no-bids received: N/A
No. of bids received: N/A

Description:

This contract consists of providing pre-fabricated traffic signs on an *as-needed* basis. The original Baltimore County government contract was effective August 1, 2000.

BCPS is *piggy-backing* this Baltimore County government contract in accordance with Maryland State law and Board policy that allow using contracts awarded by other public agencies.

Recommendation:

Award of contract is recommended to:

Shannon-Baum Signs, Inc.	Eldersburg, MD
Responsible school or office:	Office of Grounds
Contact person:	Dennis Elkins Roland Nickoles
Funding source:	Operating budget

5. Contract: Stationery and Office Supplies
Contract #: JNI-773-07

Term: 2 years, 6 months **Extension:** N/A **Contract Ending Date:** 5/30/09
Estimated annual award value: \$ 600,000
Estimated total award value \$1,500,000

RFQ issued: September 21, 2006
Pre-bid meeting date: N/A
Due date: October 6, 2006
No. of vendors issued to: 3
No. of no-quotes received: 0
No. of quotes received: 3

Corporate Express	Hanover, MD
Office Max	Elkridge, MD
Staples	Columbia, MD

Description

This contract is the result of a request for quote sent to three stationery office supply companies that indicated they were able to meet the requirements for inclusion in our online catalog system. The companies responded with pricing for the 100 most frequently purchased items. The award is recommended to the company with the most favorable pricing on the greatest number of those items.

Office Max is replacing Corporate Express as one of the on-line ordering vendors. Our users will be able to purchase from Office Depot, Office Max, and Rudolph's Office and Computer Supplies, Inc.

Recommendation:

Award of contract is recommended to:

Office Max Elkridge, MD

Responsible school or office: Office of Purchasing

Contact person: Richard Gay

Funding source: Operating budget

6. Contract: On-Call Construction Management Services – General John Stricker Middle School

Contract #: RGA-196-06

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
Estimated annual award value:			\$250,000		
Estimated modification amount			N/A		
Estimated total award value:			\$250,000		

Bid issued:	N/A
Pre-bid meeting date:	N/A
Due date:	N/A
No. of vendors issued to:	N/A
No. of bids received:	N/A
No. of no-bids received:	N/A

Description:

On July 11, 2006, the Board of Education approved the selection of Nettleton Management, LLC, as an on-call construction management firm to assist the Department of Physical Facilities. The Office of Engineering and Construction has negotiated a price for construction management services for General John Stricker Middle School.

Recommendation:

Award of contract is recommended to:

Nettleton Management, LLC	Monkton, MD
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Responsible school or office:	Office of Engineering and Construction
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Contact person:	Richard H. Cassell, PE
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Funding source:	Capital budget
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7. **Contract:** Construction Packages Testing (Contract 1A) and Site Work (Contract 2A) – Vincent Farm Elementary School

Contract #: MWE-843-07

Term:	N/A	Extension:	N/A	Contract Ending Date:	N/A
			Testing (Contract 1A)		Site Work (Contract 2A)
Estimated annual award value:			\$88,589		\$4,180,620
Estimated modification amount			8,850		418,062
Estimated total award value:			\$97,439		\$4,598,682

Bid issued: November 9, 2006
Pre-bid meeting date: November 15, 2006
Due date: November 28, 2006
No. of vendors issued to: 12
No. of bids received: Testing (Contract 1A) - 6; Site Work (Contract 2A) - 5
No. of no-bids received: 0

Description:

This project consists of all testing (1A) and site work (2A) associated with the construction of Vincent Farm Elementary School.

Recommendation:

Award of contract is recommended to:

Reuling Associates, Inc. – Testing (Contract 1A) Baltimore, MD
Melvin Benhoff Sons, Inc. – Site Work (Contract 2A) Baltimore, MD

Responsible school or office: Office of Engineering and Construction

Contact person: Richard H. Cassell, PE

Funding source: Capital budget

Contract: Construction Packages Testing (Contract 1A) and Site Work (Contract 2A) – Vincent Farm Elementary School

Contract #: MWE-843-07

	Bidders' Names					
Testing (Contract 1A)	Reuling Associates Inc.	Penniman & Brown Inc.	Hillis- Carnes Engineering Associates Inc.	Froehling & Robertson Inc.	CTI Consultants Inc.	KCI Technologies, Inc.
Base Bid / Total	\$88,589	\$95,095	\$99,940	\$107,930	\$113,916	\$116,685

	Bidders' Names				
Site Work (Contract 2A)	Melvin Benhoff Sons Inc.	Urban Zink Contractor Inc.	Ross Contracting Inc.	Dixie Construction Co. Inc.	Peak Inc.
Base Bid	\$4,116,401	\$4,198,458	\$4,240,000	\$4,587,807	\$5,768,000
Alternate #1 Add: Provide termite control	12,230	5,600	25,000	20,000	5,000
Alternate #2 Add: Provide sod at athletic fields	51,989	103,700	70,000	90,000	63,000
Total	\$4,180,620	\$4,307,758	\$4,335,000	\$4,697,807	\$5,836,000