

## BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 17, 2002

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Memorandum of Understanding Between Baltimore County Public Schools  
and Community College Baltimore County

ORIGINATOR: Christine M. Johns, Deputy Superintendent of Curriculum and Instruction

RESOURCE: Robert J. Kemmery, Executive Director of Student Support Services

PERSON(S): Dale Rauenzahn, Director of Student Support Services

### INFORMATION

The Memorandum of Understanding between Baltimore County Public Schools and Community College of Baltimore County (CCBC) has been updated. CCBC's arrangement to offer non-credit comprehensive community education opportunities in selected Baltimore County Public School buildings is the focus of the MOU.

Rule 1300.1 has been updated to support the MOU between BCPS and CCBC.

The School Utilization Plan for the 10-year period is presented to offer programs in the optimal locations.

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RJK/ds

Appendix I – COMMUNITY RELATIONS: Use of School Facilities 1300

Appendix II – CCBC 11.01.02

Appendix II – Appendix III – School Utilization Plan Fall 2002

COMMUNITY RELATIONS: Use of School Facilities  
Community Education and The Community College of Baltimore County

The Baltimore County Public Schools will enter into a Memorandum of Understanding that establishes the direct affiliation of The Baltimore County Community College (CCBC) with Baltimore County Public Schools (BCPS) in the delivery of the noncredit community education programs (formerly adult education in Baltimore County Public Schools prior to 1998) to the citizens in Baltimore County.

- A. Baltimore County Public Schools will implement the Memorandum of Understanding (MOU) at all sites that are identified by Attachment 1.
- B. The MOU establishes a 10 -year period, 2002 -2012, that programs will be utilizing specific Baltimore County Public School buildings.
- C. Baltimore County Public Schools will support the creation and activities of the Facilities, Building Use and Security Committee. The committee will be comprised of the BCPS Deputy Superintendent for Curriculum and Instruction, BCPS Executive Director of Student Support Services, BCPS Director of Student Support Services, BCPS Director of Communications, BCPS Coordinator of Alternative Programs, CCBC Vice Chancellor for Learning and Student Support Services, CCBC Executive Dean of Continuing Education and Economic Development, CCBC Dean of Community Continuing Education, CCBC Senior Director for Public Relations, and CCBC Director of Community Education. This group will also initiate the 8 -year review to be completed by June of 2010. The BCPS Director of Student Support Services and the CCBC Dean of Community Continuing Education will act as co -chairs of the committee.
- D. Each school, with either a CCBC Lifelong Learning Community Education or Center for Adult and Family Literacy program, will appoint a building use liaison person with the community college of Baltimore County.

Rule

Approved: 9/7/99

Revised

Superintendent of Schools

## **Attachment 1**

Baltimore County Public School facilities in use by the CCBC Community Education Program during the evening unless otherwise stated are:

- o Arbutus Middle School
- o Carver Center for Arts and Technology
- o Catonsville Middle School
- o Dulaney High School
- o Dumbarton Middle School
- o Eastern Technical High School
- o Franklin High School
- o Hereford High School
- o Loch Raven Academy
- o Middle River Middle School
- o New Town High School
- o Overlea High School
- o Parkville Middle School
- o Patapsco High School
- o Perry Hall High School
- o Pikesville High School
- o Randallstown High School
- o Rosedale Alternative Center
- o Stemmers Run Middle School (Day)
- o Sudbrook Magnet Middle School
- o Towson High School
- o Woodlawn High School

## School Utilization Plan Fall 2002

*Goal: To implement a facility utilization plan that will allow for the use of a variety of secondary facilities to meet the needs of the school system to offer programs in the optimal location, using the appropriate facility, and meet the needs of the community for Adult Education programs as well as other community activities.*

- The school system will use facilities that are best suited for the instructional programs that need to operate in the evening, Saturday, or during the summer.
- All areas of a facility will be available as needed by county-wide instructional programs.
- Centralized summer programs will be housed in air conditioned buildings when possible.
- There will be an Evening High School/Saturday School program in each geographical area.
- All high school programs will be housed in high schools due to use of library, science equipment, etc.
- The Community College of Baltimore County (CCBC) will coordinate the Community Education programs with the identified school once the school system approves locations.
- The Joint Use Agreement with the Department of Parks and Recreation is applicable but not reflected in this utilization plan and will not be superseded or supplanted by any of the requirements of this plan.
- Principals are to use the Application for Use of School Facility forms and procedures (Policy 1300) for all other community organizations' requests to use facilities, noting that other approved uses of their facility should not interfere with the assigned instructional programs.
- This plan is to be a ten-year cycle (2002-2012) with evaluation in the eighth year (2010) and any modifications announced in the ninth year.
- Student population will be used to assist in the placement of programs.
- This utilization plan is to be announced in the fall of 2001 for implementation in the summer of 2002. This plan was partially implemented in 2002 and is to be fully implemented by summer of 2003.

Following were consulted on this plan:

Evening High School Committee - Fall of 2001  
 Alternative Programs - Fall 2001  
 Area offices - Spring of 2001  
 Principals of secondary schools - Spring of 2001  
 Community College of Baltimore County - Spring and Summer 2001

Recommended Utilization Plan:

<u>Area</u>	<u>SchoolName</u>	<u>ProposedPrgm2002</u>
CN	CarverCenterforArtsandTechnology	CCBCCOMMUNITYED.
CN	CockeysvilleMiddle	SUMMERMIDDLE
CN	DulaneyHigh	CCBCCOMMUNITYED.
CN	DumbartonMiddle	CCBCCOMMUNITYED.
CN	HerefordHigh	CCBCCOMMUNITYED.
CN	LochRavenAcademy	CCBCCOMMUNITYED.
CN	LochRavenHigh	SUMMERHIGH
CN	TowsonHigh	CCBCCOMMUNITYED./SATURDAYSCH.
NE	EasternTechnicalHigh	CCBCCOMMUNITYED.
NE	KenwoodHigh	EVENINGHIGH/GroupLn.Ct
NE	MiddleRiverMiddle	CCBCCOMMUNITYED.
NE	OverleaHigh	CCBCCOMMUNITYED.
NE	ParkvilleHigh	SUMMERHIGH
NE	ParkvilleMiddle	CCBCCOMMUNITYED.
NE	PerryHallHigh	CCBCCOMMUNITYED.
NE	PerryHallMiddle	SUMMERMIDDLE
NE	RosedaleAlternativeCenter	CCBCCOMMUNITYED.
NE	StemmersRunMiddle	CCBCCOMMUNITYED.(Day)
NW	FranklinHigh	CCBCCOMMUNITYED.
NW	MilfordMillAcademy	EVENINGHIGH/GroupLn.Ct.
NW	NewTownHigh	CCBCCOMMUNITYED.
NW	OwingsMillsHigh	SUMMERHIGH
NW	PikesvilleHigh	CCBCCOMMUNITYED.
NW	PikesvilleMiddle	SUMMERMIDDLE
NW	RandallstownHigh	CCBCCOMMUNITYED.
NW	SudbrookMagnetMiddle	CCBCCOMMUNITYED.
SE	DundalkHigh	EVENINGHIGH
SE	DundalkMiddle	SUMMERMIDDLE
SE	GeneralJohnStrickerMiddle	SUMMERHIGH
SE	PatapscoHigh	CCBCCOMMUNITYED.
SW	ArbutusMiddle	CCBCCOMMUNITYED.
SW	CatonsvilleHigh	SUMMERHIGH
SW	CatonsvilleMiddle	CCBCCOMMUNITYED.
SW	LansdowneMiddle	SUMMERMIDDLE
SW	WesternSchoolofTech./Env.ISciences	EVENINGHIGH
SW	WoodlawnHigh -PreEngineering	CCBCCOMMUNITYED.

**Facilitiesnotusedinthiscycle.**

CN HerefordMiddle  
CN RidgelyMiddle  
NE GoldenRingMiddle  
NE PineGroveMiddle  
NW DeerParkMiddle  
NW FranklinMiddleSchool  
NW OldCourtMiddle  
SE ChesapeakeHigh  
SE DeepCreekMiddle  
SE HolabirdMiddle  
SE SollersPt./SoutheasternTechnicalSchool  
SE SparrowsPointHigh  
SE SparrowsPointMiddle  
SW LansdowneHigh -Business&Finance  
SW SouthwestAcademy  
SW WoodlawnMiddle