

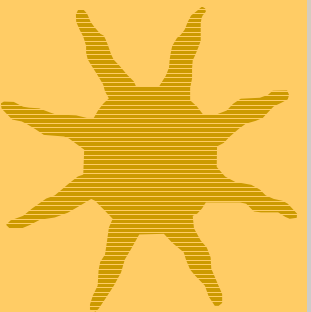
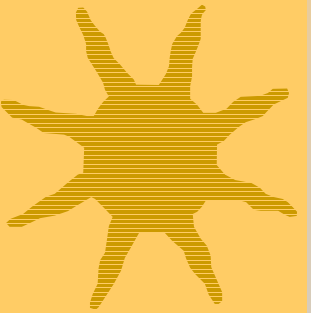
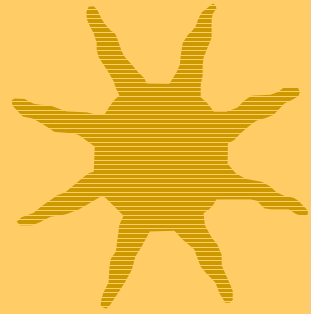
BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: December 17, 2002
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Residency Review Report**
ORIGINATOR: Christine M. Johns, Deputy Superintendent of Curriculum and Instruction
RESOURCE PERSON(S): Robert J. Kemmery, Executive Director of Student Support Services
Dale Rauenzahn, Director of Student Support Services
Vivian Ferguson, Coordinator of Pupil Personnel Services

INFORMATION

A factual analysis regarding residency will be presented to the Board.

RJK/ds
Appendix I – Residency in Baltimore County



Residency in Baltimore County

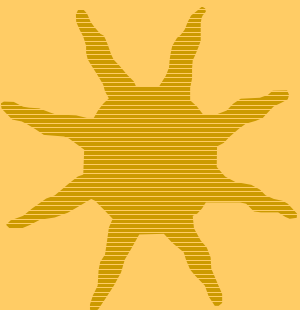
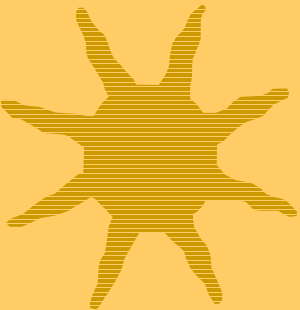
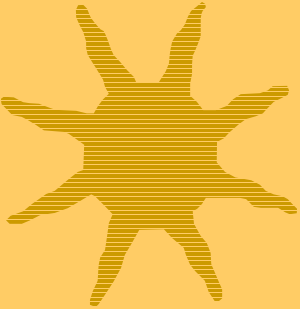
*State Law (Section 7 -101)

*Policy and Rule (5150)

*Practice and Verification
(Pupil Personnel Services)



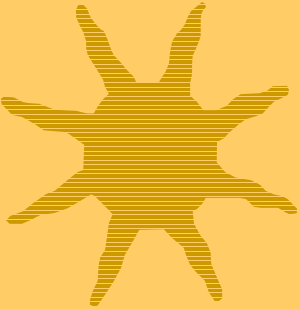
Domicile (State Law)



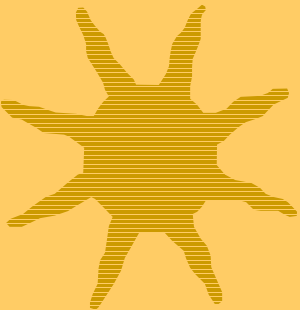
Any child five years old or older and under twenty-one and who is domiciled with the child's parent(s)/legal guardian(s) in Baltimore County shall be admitted to Baltimore County Public Schools without the payment of tuition and shall attend his or her assigned home school unless a special transfer has been approved. (Section 7 -101)



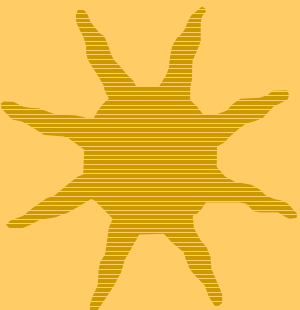
Residency



★ To establish domicile, residency is verified for the parent(s)/legal guardian(s) and child to be enrolled.



★ Two types of enrollment by State Law, resident and nonresident.

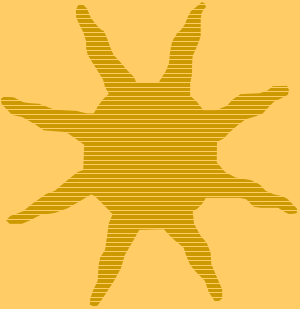


★ Residency to establish domicile is verified by documentation at the time enrollment is requested.

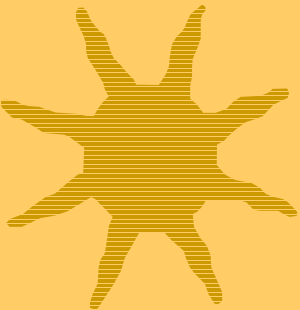


Resident
105,365

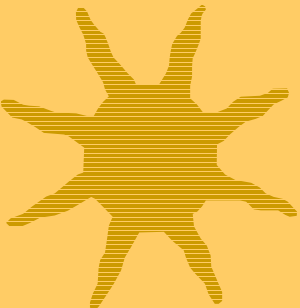
Nonresident
1,957



- ★ Proves residency in Baltimore County with lease, deed, multiple family disclosure, or homeless status.



- ★ Parent(s)/Guardian(s) provide a photo identification and three documents.



- ★ Subsequent verification on leases or deeds when domicile changes.
 - Multiple family is renewed annually as well as homeless status.

- ★ Superintendent or Pupil Personnel Worker approves enrollment with documentations similar to resident.

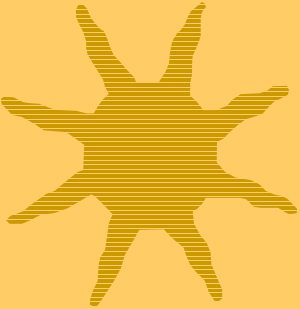
- ★ 2 Categories

- Agency Placed
- Other than agency placed

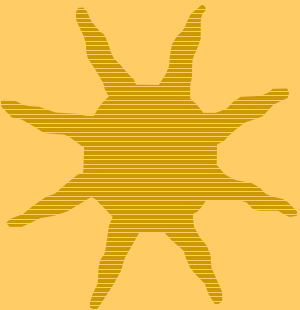
- ★ Verification annually by the Pupil Personnel Worker.



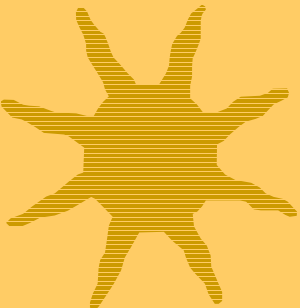
Resident Students *105,365*



★ Verification of all leases and deeds, photo identifications, and 3 name and address documents is handled by the schools when enrollment is requested. (85,000 students)



★ Multiple family disclosure is determined with the parent(s)/guardian(s) and the Residency Officer on initial request for enrollment. (20,000 students)

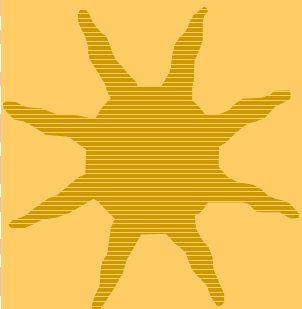
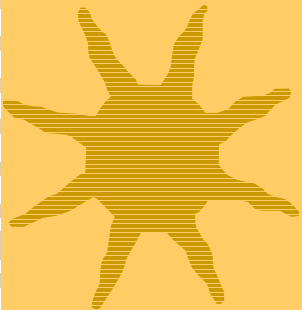
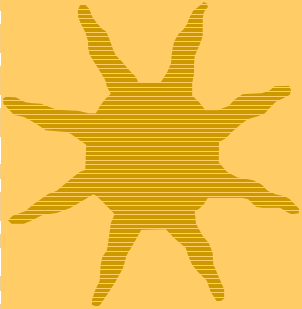


★ Homeless children are handled by the Pupil Personnel Worker according to McKinney Vento Homeless Education Assistance Improvement Act of 2001. (300 -400 students)



Nonresident 1,957

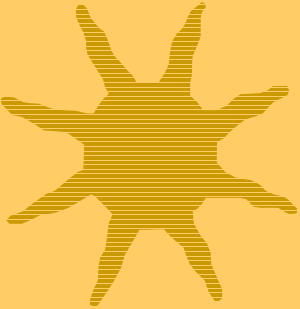
(2001-2002)



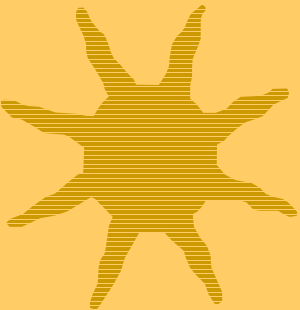
Foster/ ResidentialInst. 1,456	Familymoves fromCounty 38	Childofan Employee 78
Foreign Student 0	Grade11 Completer 15	Adjoining Jurisdiction 0
Expected settlement/lease 13	Patientin Hospital 0	SeriousFamily Hardship 357



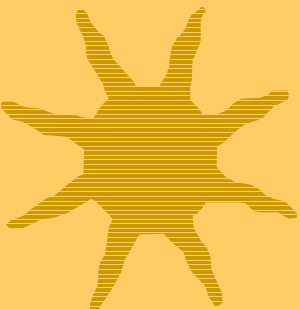
Verification Efforts



★ Schools are responsible for all new resident verification on leases and deeds. (11,500)



★ Schools are responsible for renewal of multiple family type residency annually. (135 per school average)

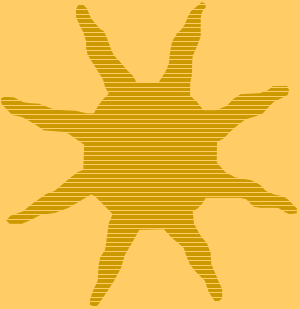


★ Residency Officers handle all new multiple family requests. (3,200 per year)

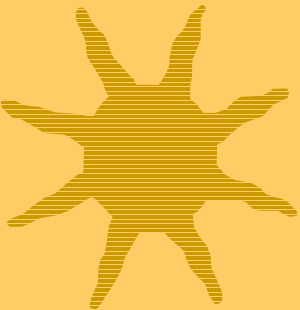
★ Pupil Personnel Workers handle all nonresident requests and renewals. (1,900+ per year)



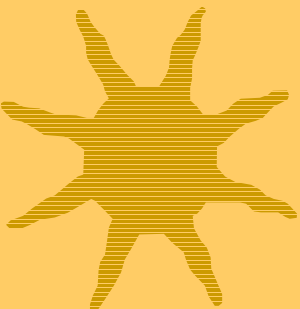
13 Major Reviews of Residency



★ 13 schools asked to provide lists of students who were questionable.



★ Pupil Personnel Workers and Residency Officers reviewed students' records for residency documentation.

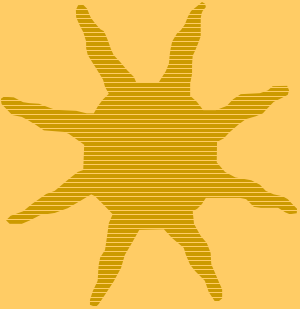


★ All students whose documentation was found to be insufficient were followed -up and requested to furnish new documentation.

★ Home visits were a final step in the process if residency was still questionable.

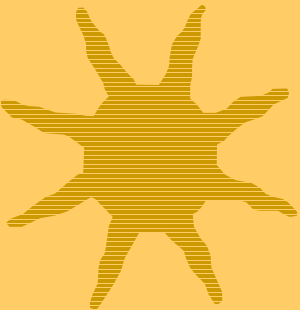


Verification Data



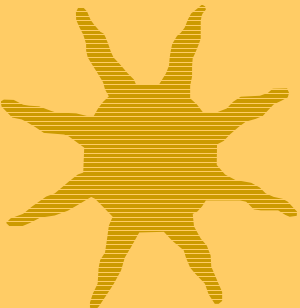
★ 411 cases reviewed at 13 schools.

★ 252 cases confirmed residency with documents in file.



★ 159 were lacking completed documentation

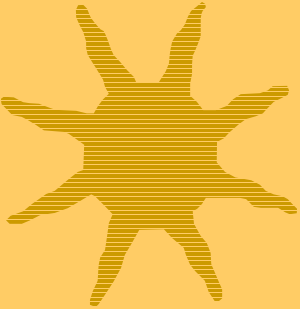
★ 64 of those lacking documentation were multiple family renewals.



★ Follow-up on all cases has yielded a total of 10 withdrawal to date.

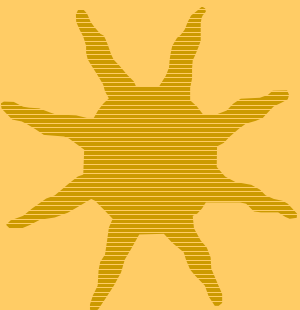
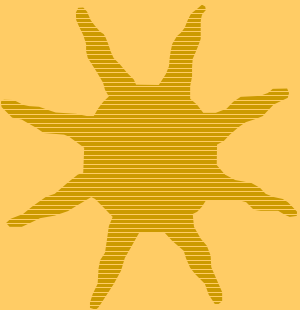


Residency Process



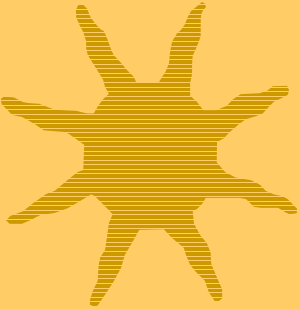
★ Rule 5150

- Consistency – all children and parent(s)/guardian(s) are required to provide the documentation.
- Fairness – decisions are made by the persons closest to the situation according to a set standard.
- Timeliness – with the proper documentation enrollment can be approved within 48 hours.

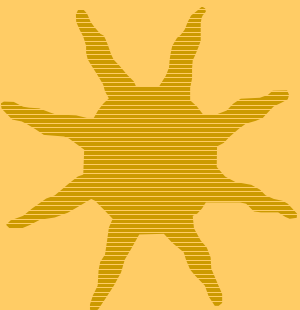
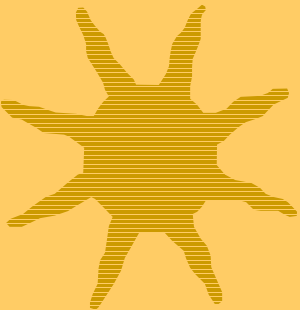


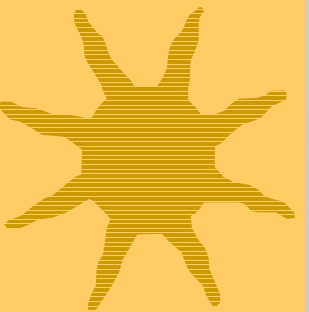
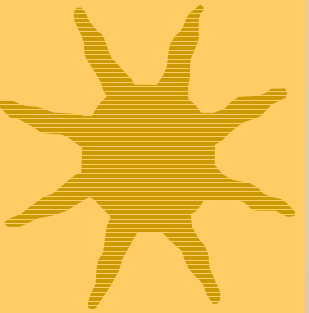
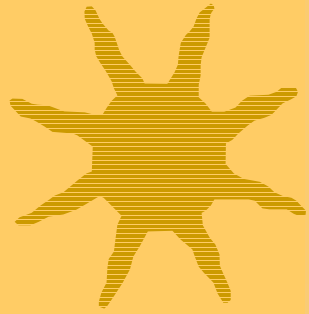


Training Needed



- ★ Since 95% of residency verification is done by schools, additional training for all school staff who review residency information in spring of 2003.
 - Orientation to Rule 5150
 - Trainings specifically on multiple family renewals.
- ★ Continue periodic training of Pupil Personnel Workers and Residency Officers.
- ★ Coordinate training with the Office of Student Data.





Thank You

The End
