

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: November18,2002
TO: **BOARDOFEDUCATION**
FROM: Dr.J.Hairston,Superintendent
SUBJECT: **RequestforChangeOrder –DesignServicesandConstruction
AdministrationforReroofingProjectatLansdowneMiddle School**
ORIGINATOR: J.RobertHaines,DeputySuperintendentofBusinessServices

RESOURCE

PERSON(S): DonaldF.Krempel,Ph.D.,ExecutiveDirector,DepartmentofPhysical
Facilities
CornellS.Brown,Administrator,OfficeofComprehensiveMaintenanceand
Construction
MacArthurChavis,ProjectAdministrator,OfficeofComprehensive
MaintenanceandConstruction

RECOMMENDATION

ThattheBoardofEducationapprovesarequestforachangeorder.

RequestforChangeOrder -DesignServicesandConstructionAdministrationforReroofing
ProjectatLansdowneMiddleSchool.

AppendixI –RequestforChangeOrder.

**Request for Change Order
Design Services and Construction Administration for Reroofing Project
at Lansdowne Middle School
November 18, 2002**

On July 9, 2002, the Board of Education approved a fee acceptance with Gale Associates, Inc. to prepare a design and provide construction administration services for the reroofing project at Lansdowne Middle School. During the design investigation, it was found that the clearances provided by the existing rubber roof that is being replaced, were not compatible with the new four-ply, built-up roofing system being installed. (A four-ply, built-up roofing system is the modern standard to which all our roofs are being constructed.) This clearance issue has made it necessary to relocate various existing intake and exhaust louvers along with relocating the associated ductwork and dampers within the building. Gale Associates, Inc. has provided the Department of Physical Facilities a proposal in the amount of \$8,940.00 for the additional mechanical design services. This price has been reviewed by your staff and found reasonable.

Based on this review, the Department of Physical Facilities recommends a change order in the amount of \$8,940.00 with Gale Associates, Inc. to provide additional mechanical design work associated with the reroofing project at Lansdowne Middle School. Funding for this change order is available in Capital Budget Project #671 - Roof Replacement.

APPROVED:



Donald F. Krembel, Ph.D.
Executive Director