



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 9, 2002
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Design Services for Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction
Phillip E. Schied, Program Manager, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order - Design Services for Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School.

Appendix I

**Request for Approval of Change Order
Design Services for Major Maintenance Renovation Project at
Cromwell Valley Elementary Regional Magnet School
September 9, 2002**

On May 15, 2001, the Board of Education approved a negotiated fee with Murphy & Dittenhafer, Inc. to provide design services associated with the Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School. In 1993, this building was converted from office space to the current Regional Magnet School facility. As part of that renovation, two exterior pad-mounted ventilation units were installed to provide fresh air to classrooms utilizing an underground duct system. Unfortunately, over time the underground ductwork has developed leaks allowing water to accumulate within the system. In order to correct this situation, the Department of Physical Facilities has requested that our design consultant prepare a design for repairing this fresh air supply system.

At this time, the Department of Physical Facilities requests approval of a change order in the not-to-exceed amount of \$15,000.00 with Murphy Dittenhafer, Inc. to prepare the necessary design document to obtain pricing to repair the system. Funding for these additional design services is available through Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Krembel, Ph.D.
Executive Director