



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** August 13, 2002  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. Joe A. Hairston, Superintendent  
**SUBJECT:** Annual Board Agenda

**INFORMATION**

Appendix I is the projected agenda items at a glance for Public Board Meetings for the 2002 – 2003 school year. Additions or deletions of items of the proposed items may occur throughout the school year.

In Appendix II, there is an annual calendar identifying the Board Meetings, holidays, work sessions, conferences and recognition events.

Appendix I – Proposed Board Agenda for 2002 – 2003 “At A Glance”  
Appendix II – Board of Education Annual Calendar, Meetings, Work Sessions, Conferences,  
Recognition Events for School Year 2002 – 2003

**Proposed Board Agenda for 2002 – 2003 “At A Glance”**

<p align="center"><b>JULY</b></p> <p>Budget Submission, if not done in June          Approval of Special Education Comprehensive Plan          Goals of Superintendent          Retreat Planning          7/9 Board Meeting*          Election of Board President          Election of Vice-President</p>	<p align="center"><b>AUGUST</b></p> <p>Board President to Appoint Members of Standing Committees          Benchmark of Board          8/13 Board Meeting*          Tuition Fees Rule (3611)</p>	<p align="center"><b>SEPTEMBER</b></p> <p>9/9 Board Meeting*          Back-to-School Report and Facilities          (staffing, enrollment, facilities, etc.)          Tentative Retreat Schedule          9/24 Board Meeting*          State Capital Budget          Annual Achievement Report</p>
<p align="center"><b>OCTOBER</b></p> <p>Scheduled Public Hearings/Work Sessions          10/10 Board Meeting*          Enrollment          State Capital Budget Vote          10/22 Board Meeting*  <i>*Includes: Purchasing/Contract Bids; Personnel Matters; Policies; and Advisory Council Minutes/Nomination</i></p>	<p align="center"><b>NOVEMBER</b></p> <p>School Calendar          11/4 Board Meeting*          11/18 Board Meeting*</p>	<p align="center"><b>DECEMBER</b></p> <p>Winter Holiday Schedule for Central Office          Employees          12/3 Board Meeting*          12/17 Board Meeting*          County Capital Budget          CAFR &amp; Single Audit          Presentation          Third Party Billing Annual Report</p> <p><b>Color Legend:</b> Red—Tasks          Blue—Board Meetings</p>

JANUARY	FEBRUARY	MARCH
<p>Scheduled Board Public Hearings/Work Sessions</p> <p>Goals Check of Board/Superintendent</p> <p>1/14 Board Meeting*</p> <p>Co. Capital Budget—Vote on Recommendation</p> <p>Present Co. Operating Budget</p> <p>Recognition School Nurses' Day</p> <p>Supplemental Grant Process (tentative)</p> <p>1/28 Board Meeting*</p> <p>Recognition School Counselors' Week</p> <p>Comprehensive Construction Report</p> <p>Title I Public School Transfer Option</p> <p>(tentative)</p> <p>Legislation</p>	<p>Scheduled Board Public Hearings/Work Sessions</p> <p>2/11 Board Meeting*</p> <p>Recognition MSDE Awards</p> <p>Update</p> <p>Special Ed. Staffing Plan</p> <p>Technology Plan</p> <p>Legislation</p> <p>2/26 Board Meeting*</p> <p>Budget Presentation to Co. Exec.</p> <p>Child Care Leases for 2003-04</p> <p>Legislation</p>	<p>3/11 Board Meeting*</p> <p>Recognition Social Workers' Month</p> <p>Legislation</p> <p>3/25 Board Meeting*</p> <p>Legislation</p>
APRIL	MAY	JUNE
<p>4/22 Board Meeting*</p> <p>School Psychologists'/PPWs' Week</p> <p>Contract for Private Duty Nurses</p> <p>Audit Readiness Update (tentative)</p> <p>Proposed School Calendar</p> <p>Proposed Schedule of Board Meetings</p> <p>Legislative Summary</p>	<p>Benchmarks for Superintendent</p> <p>5/13 Board Meeting*</p> <p>Resource Officers' Agreement</p> <p>Recognition of Better Hearing/Speech</p> <p>MOU Dept. of Juvenile Services</p> <p>5/27 Board Meeting*</p> <p>Magnet School Report</p>	<p>Schedule of Operating/Capital Budget</p> <p>Approval of Special Education Comprehensive Plan</p> <p>Reevaluation of the System's Goals</p> <p>Approval of Local Plan/Application for Vocational Education</p> <p>6/10 Board Meeting*</p> <p>Adoption of FY04 Budget</p> <p>FY03 Closeout BAT</p> <p>Negotiated Settlements</p> <p>Educational Facilities Master Plan</p>



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**BOARD OF EDUCATION  
MANUAL**

*ANNUAL CALENDAR*

*MEETINGS*

*WORK SESSIONS*

*CONFERENCES*

*RECOGNITION EVENTS*

*FOR*

**SCHOOL YEAR 2002 – 2003**

**SCHOOL YEAR CALENDAR**

2002 – 2003

**COLOR LEGEND:**

**Board Meetings**



**Holidays**



**Planning and Professional  
Development Days at the  
Schools**



**Election Events**



**Recognition - Special Event**



**Conference**



JULY 2002							OCTOBER 2002						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6			1	2			
7	8		10	11	12	13						11	12
14	15	16	17	18	19	20	13	14 Colum- Bus Day	15	16	17	18 MSTA	19
21	22	23	24	25	26	27	20	21 PD		23		25	26
28	29	30	31				27	28	29	30	31		
AUGUST 2002							NOVEMBER 2002						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3						1 Half Day	2
4	5	6	7	8	9	10	3		5 Elec. Day	6	7	8	9
11	12		14	15	16	17	10	11 Vet Day	12	13	14	15	16
18	19 Teacher On Duty	20	21	22	23	24	17		19	20	21	22 Elem. Cant	23
25	26 School Opens	27	28	29	30	31	24		26	27 PD	28 Thank- giving	29 Thank- giving	30
SEPTEMBER 2002							DECEMBER 2002						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
1	2 Labor Day	3	4	5	6	7	1	2		4	5	6 Half Day	7
8		10 Prim Elect.	11	12	13 Half Day	14	8	9	10	11	12	13	14
15	16 Yom Kippur	17	18	19	20	21	15	16		18	19	20	21
22	23		25	26	27	28	22	23	24	25	26	27	28
29	30						29	30	31				

JANUARY 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
			1 New Years!	2 School Reopen	3	4
5	6	7	8	9	10	11
12	13		15 Luther King	16	17	18
19	20	21	22	23	24	25
26	27		29	30	31 Half Day	

APRIL 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4 HALF DAY	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21		23		25	26
27	28	29	30			

FEBRUARY 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10		12		14 PD	15
16	17 PRES. DAY	18	19			
	24	25		27	28	

MAY 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12		14	15	16	17
18		20	21	22	23	24
25	26 Mem- Orial		28	29	30	31

MARCH 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10		12	13	14	15
16	17	18	19	20	21	22
23	24		26	27	28 HALF DAY	29
30	31					

JUNE 2003						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9		11	12	13	14
15	16	17 Half Day H	18 Half Day H, M & E	19 Last Day Sch.	20	21
22	23	24	25	26	27	28
29	30					

**MONTH OF JULY**

**MEETINGS – TUESDAY - JULY 9, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Election of Board President

Election of Vice-President

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**Budget Submission, if not done in June**

**Approval of Special Education  
Comprehensive Plan**

**Goals of Superintendent**

**Retreat Planning**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination



**MONTH OF AUGUST**

**MEETINGS – TUESDAY – AUGUST 13, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Tuition Fees Rule (3611)

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**Board President to Appoint Members of Standing Committees**

Benchmark of Board

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF SEPTEMBER**

**MEETINGS – MONDAY, SEPTEMBER 9, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

**Back-to-School Report and Facilities  
(staffing, enrollment, facilities, etc.)**

Tentative Retreat Schedule

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**MEETINGS – TUESDAY, SEPTEMBER 24, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

**State Capital Budget**

**Annual Achievement Report**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF OCTOBER**

**MEETINGS - THURSDAY, OCTOBER 10, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Enrollment

State Capital Budget Vote

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**MEETINGS - TUESDAY, OCTOBER 22, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

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**Scheduled Public Budget Hearings/Work Sessions**

**CUBE - October 3 -6, Seattle, WA**

**NFUSSD - Oct. 6 - 10, Atlanta, GA**

**MABE - October 24 Ocean City, MD**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF NOVEMBER**

**MEETINGS – MONDAY, NOVEMBER 4, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

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**MEETINGS – MONDAY, NOVEMBER 18, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

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School Calendar

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF DECEMBER**

**MEETINGS – TUESDAY, DECEMBER 3, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

**AGENDA**

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**MEETINGS – TUESDAY, DECEMBER 17, 2002\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

County Capital Budge

CAFR and Single Audit Presentation

Third Party Billing Annual Report

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**Winter Holiday Schedule for Central Office Employees**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF JANUARY**

**MEETINGS – TUESDAY, JANUARY 14, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

County Capital Budget—Vote on Recommendation

Presentation of the County Operating Budget

Recognition School Nurses' Day

Supplemental Grant Process (tentative)

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**MEETINGS – TUESDAY, JANUARY 28, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Recognition School Counselors' Week

Comprehensive Construction Report

Title I Public School Transfer Option(tentative)

Legislation

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Board and Superintendent Goals Check  
Scheduled Board Public Hearings/Work Sessions

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF FEBRUARY**

**MEETINGS – TUESDAY, FEBRUARY 11 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Recognition MSDE Awards Update

Special Ed. Staffing Plan

Technology Plan

Legislation

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**MEETINGS – WEDNESDAY, FEBRUARY 26, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Budget Presentation to County. Executive

Child Care Leases for 2003-04

Legislation

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**AASA – February 20 – 23 – New Orleans, LA**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF MARCH**

**MEETINGS – TUESDAY, MARCH 11, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Recognition Social Workers' Month

Legislation

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**MEETINGS – TUESDAY, MARCH 25, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

**AGENDA**

Legislation

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination



**MONTH OF APRIL**

**MEETINGS – TUESDAY, APRIL 22, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

*School Psychologists'/Pupil Personnel Workers' Week*

**Contract for Private Duty Nurses**

**Audit Readiness Update (tentative)**

**Proposed School Calendar**

**Proposed Schedule of Board Meetings**

**Legislative Summary**

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF MAY**

**MEETINGS – TUESDAY, MAY 13, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Resource Officers' Agreement

Recognition of Better Hearing/Speech

MOU Dept. of Juvenile Services

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**MEETINGS – TUESDAY, MAY 27, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

**AGENDA**

Magnet School Report

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Benchmarks for Superintendent

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination

**MONTH OF JUNE**

**MEETINGS - TUESDAY JUNE 10, 2003\***

Building Committee

Closed Session

Executive Session if Needed

**PUBLIC BOARD MEETING AT 7:30 P.M.**

Adoption of FY04 Budget

FY03 Closeout BAT

Negotiated Settlements

Educational Facilities Master Plan

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Schedule of Operating/Capital Budget

Approval of Special Education

Comprehensive Plan

Reevaluation of the System's Goals

Approval of Local Plan/Application for  
Vocational Education

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\*Includes: Purchasing/Contract Bids;  
Personnel Matters; Policies; and Advisory  
Council Minutes/Nomination