



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** January 14, 2002

**TO:** BOARD OF EDUCATION

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** Request to Negotiate – Consultant Design Services for Proposed Windsor Mill Middle School

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
Kurt Buckler, Head of Engineering, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request to negotiate consultant design services.

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Consultant Design Services for Proposed Windsor Mill Middle School.

Appendix I – Request to Negotiate

## Appendix I

### **Request to Negotiate Consultant Design Services Proposed Windsor Mill Middle School January 14, 2002**

The Fiscal Year 2002 Capital Budget includes funding for design services for construction of the proposed Windsor Mill Middle School. The Department of Physical Facilities has advertised for firm interested in performing these design services. All procedures in the Board of Education's Policy and Rules, Section 3250 were followed to advertise, qualify, interview, and select the consultants.

In November 2001, the Qualification Committee met and reviewed the "expressions of interest" submitted by eighteen (18) consultants. This information was reviewed and graded with the Qualification Committee stating that four (4) qualified firms should be considered by the Selection Committee.

The Selection Committee met and discussed the Qualification Committee's report and interviewed all four (4) qualified firms on December 14, 2001. The Selection Committee recommends that approval be granted to begin contract negotiations with the firm of Grimm & Parker Architects.

APPROVED:

  
Donald F. Krempel, Ph.D.  
Executive Director