

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

BOARD EXHIBIT**November 6, 2001**

TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

RE: Change Order – Design Services for Major Maintenance Renovation Project
Owings Mills Elementary School

On May 16, 2000, the Board of Education approved a negotiated fee with Marshall Craft, Associates to provide design services under the Major Maintenance Renovation Program at Owings Mills Elementary School. In order to complete this project, it has become necessary to provide additional construction administration services because the time period of construction has been extended.

The Department of Physical Facilities has received a proposal from the consultant in the amount of \$20,000.00 to complete the additional scope of work. This fee has been reviewed by 3D/International and was found reasonable. Based upon this review, we recommend approval of a not to exceed change order in the amount of \$20,000.00 with Marshall Craft, Associates to provide additional construction administration services as stipulated above.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Krempel, Ph.D.
Executive Director