

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

BOARD EXHIBIT

September 11, 2001

TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

RE: Fee Acceptance - Construction Administration Services for Science Room Renovations - Woodlawn High School

On June, 13, 2001, the Board of Education approved architectural firm of Grieves, Worrall, Wright, & O' Hatnick, Inc. (GWWO) to provide design services for the renovation of science rooms at Woodlawn High School. At this time, the Department of Physical Facilities requests approval to utilize the services of GWWO to provide construction administration services in conjunction with this project. These services will include attending preconstruction and progress meetings, reviewing and approving submittals, reviewing of requests for information, issuing proposal requests, reviewing and recommending change orders, reviewing and approving contractor's request for payment, reviewing contractor's close-out documentation, and providing final completion documentation.

The Department of Physical Facilities has negotiated a fee of \$44,367.37 for Grieves, Worrall, Wright, & O=Hatnick, Inc. to provide construction administration services at Woodlawn High School. At this time, we request the Board's approval of this negotiated fee.

Funding for these services is available in Capital Budget Project #666 - Alterations/Code Updates/Restorations.

APPROVED:



 Donald T. Krempel, Ph.D.
 Executive Director