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MINUTES OF THE
AUDIT COMMITTEE OF THE
BOARD OF EDUCATION OF BALTIMORE COUNTY
May 15, 2018
(Approved, August 14, 2018)

7 I. The Audit Committee of the Board of Education of Baltimore County convened a
8 regularly scheduled meeting on Tuesday, May 15, 2018 at 4:15 p.m. in Board Room A
9 of the Administration Building, Greenwood. The following Committee members were
10 present: David Uhlfelder, Chair, Roger Hayden, and Ann Miller.

11 II. The following staff persons were present: Andrea Barr, Chief Auditor; Debra Stevens,
12 Assistant Chief Auditor; Keith Fletcher, Audit Manager; Andrea Manna, Audit
13 Manager; and Carol D'Anna, Executive Administrative Assistant.

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15 III. Mr. Uhlfelder asked whether there were any changes to the meeting agenda. Hearing
16 no changes, the agenda was approved.

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18 IV. Mr. Uhlfelder asked whether there were any changes to the March 13, 2018 Audit
19 Committee meeting minutes. Hearing no changes, the minutes were approved.

20 The Committee agreed that from this point forward, the Audit Committee meeting
21 agenda and draft minutes will be sent to Mr. Hayden via First Class Mail, in addition
22 to being sent by email.

23 V. Ms. Manna presented an update on the FY 2018 Physical Education Uniform Inventory
24 Audit. Ms. Manna, Ms. Barr, and Ms. Stevens answered the Committee's questions as
25 they arose.

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27 VI. Ms. Miller left the room at 4:41 p.m.

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29 VII. The Committee unanimously adjourned its open session at 4:41 p.m. to convene an
30 administrative function session.

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32 VIII. ADMINISTRATIVE FUNCTION SESSION

- 33 a. The Audit Committee convened an administrative function session immediately
34 following its open session in order to discuss matters related to audits and active
35 investigations concerning the appropriate use of school system resources.
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- 1 b. The session commenced at 4:41 p.m. in the Board Room A in the Administration
2 Building, Greenwood. Committee members David Uhlfelder, and Roger Hayden were
3 present. The following staff members were present: Andrea Barr, Debra Stevens,
4 Andrea Manna, Keith Fletcher, and Carol D’Anna.
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6 c. Ms. Miller entered the room at 4:43 p.m.
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8 d. Mr. Fletcher reported on current and closed investigations concerning fiscal
9 management issues and matters related to specific employee misconduct. Mr. Fletcher
10 and Ms. Barr answered the Committee’s questions about the investigations and specific
11 employees as they arose.
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13 IX. The meeting adjourned at 5:25 p.m.