



**Regional School District #4
Chester – Deep River – Essex – Region 4**

2nd REVISION
As of 05/01/13

REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

AGENDA

Date: April 30, 2013

To: Members of the Regional School District No. 4 Board of Education
Subject: **Board of Education meeting May 02, 2013**
Time: Board meetings begin promptly at 7:00 p.m.
Place: Library, John Winthrop Middle School

Please contact Jennifer Bryan at Central Office email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. Call to order 7:00 p.m. – Board Chair, Linda Hall

2. Consent agenda

The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion

- 2.1. Minutes from the regular meeting of March 7, 2013 (*encl #1*)
- 2.2. Minutes from the Public Hearing of April 01, 2013 (*encl #2*)
- 2.3. Minutes from the Special Meeting of April 01, 2013 (*encl #3*)
- 2.4. Accounts Payable report (*enclosure #4*)

3. Public comment

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

4. Other Items

- 4.1 Recognition of VRHS State Debate Champions Phoebe Petrovic and Katie Mulligan
- 4.2 Recognition of Region 4 Senior Student Representatives – Alex Belval & Sarah Burzin
- 4.3 Presentation on trip to Paris in February 2013 - *various students*
- 4.4 Region 4 Senior Student Representatives Report
Middle School Representatives (rotating)
Seniors: Alex Belval and Sarah Burzin
Juniors: Phoebe Petrovic and Emily LeGrand
- 4.5 Presentation of 2011-12 Region 4 Audit Report and VOTE to accept report - *Grant Thornton, LLC*
- 4.6 Possible VOTE to approve Superintendent's recommendation for the return of surplus Region 4 funds from FY 2011-12

5. Reports

5.2 Financial Status Report (G. Sawyer)

- a. Financial Status Updates
 - a.1 Financial Status Update (*encl #5*)
 - a.2 Cafeteria Account Update (*encl #6*)
 - a.3 Discussion and possible VOTE to exercise a 1 year renewal option on current contract with Grant Thornton, LLP (formerly Carlin, Charron, & Rosen, LLP) to re-appoint them as auditors of the R4 Financial Statements for a 1 year period to audit the financial records for the 2012-13 school year.

5.3 Principal Updates

- a. Valley Regional High School –*Principal, Kristina Martineau*
 - a.1 Update on 2012-13 school year
 - a.2 Second reading and possible VOTE on request to approve student trip to Spain (*encl #7*)
 - a.3 First reading and possible VOTE on request to approve student trip to Quebec (*encl #8*)
 - a.4 First reading and possible VOTE on request to approve student trip to France (*encl #9*)
- b. John Winthrop Middle School – *Principal, William Duffy*
 - b.1 Update on 2012-13 school year

5.4 Committee reports. (BOE chair)

Joint PK-12 Committees – Policy – *E. Fitzgibbons*, Curriculum – *M-B. Harrigan*, Finance – *Chair (TBD)*

Finance	Curriculum	Policy
Nov. 27, 2012	Nov. 20, 2012	Nov. 20, 2012
Jan 28, 2013 Re-set to TBD	Jan. 16, 2013 Re-set to Jan. 23 rd	Jan. 16, 2013 Canceled after 2 re-sets
Mar. 25, 2013 Re-set to March 11, 2013	Mar. 18, 2013 Canceled due to weather	Mar. 18, 2013 Moved to Mar. 27 th
No May Mtg.	May 21, 2013 Special Time @ 6:00 p.m.	May 21, 2013 Special Time @ 6:00 p.m.
Sept. 24, 2013.	Sept. 17, 2013	Sept. 17, 2013
Nov. 26, 2013	Nov. 19, 2013	Nov. 19, 2013

- b. Other committee reports
 - b.1 Region 4 Audit and Finance Committee Update – *Chair or Garth Sawyer*
 - b.2 Supervision District Committee update – *L. Hall, M-B. Harrigan, E. Fitzgibbons*

5.5 Assistant Superintendent’s report - *J. Beekley*

- a. General update

5.6 Superintendent’s report – *R. Levy*

- a. District update
- b. Information and communication
 - b.1 Discussion and possible VOTE re: purchase of bleachers – *B. Glowac*

6 Public comment

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7 Executive Session - - Student Matter

- Personnel

- BOE evaluation of the Superintendent

8 Future Agenda Items

- 8.1 Review of 2011-12 Strategic School Profile (when available)
- 8.2 Region 4 Annual Meeting (May 6th, 2013 @ 7:00 p.m.)
- 8.3 Referendum on Region 4 Budget for 2013-14 (May 7th, 2013 noon – 8:00 pm)
- 8.4 BOE Self-evaluation (TBD)

9 Adjournment



Regional School District 4
Chester – Deep River – Essex – Region 4
Boards of Education Committees – School Year 2011-12

Joint BOE Standing Committees (standing committees have regularly scheduled meetings)	
*Joint PK-12 Policy Sub-Committee	R4 (Clark/Fitzgibbons) CH (Reyer/ Rutty) DR (Morrissey/Nelson-Oliveria) ES (Seidman/McCluskey)
*Joint PK-12 Curriculum Sub-Comm.	R4(Tomlinson/ Harrigan/Alt.Monaghan) CH(Fitzgibbons/Rubinow) DR(Tracy/BerardisAlt.Grabowski) ES(Burzin/Conrad Alt.)
*Joint PK-12 Finance Sub-Committee	R4 (Gioco/Riley) CH (Savoie/Safran) DR (Robbins/Malcarne) ES (Seidman/Conrad)
Supervision District Committee (2 yr terms end in Nov. of the year listed after each name)	R4 (Harrigan 12 / Hall 12 / Fitzgibbons 13) CH (King 13 /Rubinow 13 / Reyer 13) DR (Daniels 12 / Robbins 13 / Nelson-Oliveria 13) ES (Fitton 13 /McCluskey 13 / Seidman 12)

Joint Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Gates, Riley) CH (King, Fitzgibbons) DR (Morrissey/Daniels/Tracy) ES (Fitton / McCann)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 6/2014	9/2013
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2014	3/2014
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTEch/ElemCustodians) - Cafeteria (all schools)	R4 (Gates/Alt. Harrigan) CH (King) DR (Olson/Daniels) ES (Fitton/McCann)	Expires 6/2015 Expires 6/2013	3/2015 3/2013
Public Relations & Community Outreach	R4(Riley/Fitzgibbons/Hall) CH (King) ES (Seidman) DR (Tracy)		
Transportation	As needed		
Technology	R4(Harrigan/Gates) CH(Sypher) ES (Seidman) DR (Daniels)		
Cafeteria	R4(Riley/TBD) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King/Sypher) ES (McCann) DR (Daniels)		
Space Utilization	R4(Gates/Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/Harrigan) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Harrigan), CH(Rutty), ES(TBD), DR(Grabowski)		

Individual BOE Ad Hoc Committees (ad hoc committees meet for a designated period or as needed)			
<u>Chester BOE</u>			
Facilities	Rutty		
Internal Marketing	TBD		
PTO	Rutty		
School Improvement Team	Johnson		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Deep River BOE</u>			
Facilities	Daniels/Malcarne/Olson/ Morrissey		
PTO	Tracy / Alt. Grabowski		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<u>Essex BOE</u>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<u>Region 4 BOE</u>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Hall/Alt. Harrigan	Expires 6/2013	3/2013
▪ R4 Custodians	Hall/Alt. Harrigan	Expires 6/2015	3/2015
R4 Audit & Finance	TBD/Hall/Gioco		
School Improvement Team	TBD/Harrigan/Tomlinson		
R4 Grounds Maintenance Oversight Committee	Gates/Harrigan		
R4 Building Committee	Tomlinson/Fitzgibbons/Gates		
R4 Educational Foundation	Gates		
Region 4 Extra compensation points committee	Gates (only 1 rep needed)		
Public Relations & Outreach	Hall/Riley		
R4 Safety	Gates/Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

REGIONAL SCHOOL DISTRICT NO. 4 BOARD OF EDUCATION

Welcome to tonight's meeting of the Regional 4 Board of Education. We appreciate your interest and attendance.

WHO WE ARE:

We are fellow residents of Chester, Deep River and Essex, elected by the communities to serve 6-year terms without compensation.

Elaine Fitzgibbons (CH)	2011	Linda Hall, Chair (DR)	2013	Chris Riley, Vice-Chair (ES)	2015
Ann Monaghan (CH)	2015	Duane Gates (DR)	2011	Mary-Beth Harrigan, Secretary (ES)	2013
Mario Gioco (CH), Treasurer	2013	Laurie Ann Tomlinson (DR)	2015	Jennifer Clark (ES)	2015

Our contact information is listed on the District web site: www.reg4.k12.ct.us Our annual goals are also listed.

We are assisted in the meeting by our school administration:

Ruth I. Levy, Ed.D., Superintendent of Schools

Joanne D. Beekley, Ed.D., Assistant Superintendent of Schools

Garth Sawyer, Business Manager

Tracy Johnston, Director of Pupil Services

Kristina Martineau, Principal, VRHS

William Duffy, Principal, JWMS

And our student representatives:

Junior Student Representative: **Phoebe Petrovic**

Junior Student Representative: **Emily LeGrand**

Senior Student Representative: **Alex Belvel**

Senior Student Representative: **Sarah Burzin**

Our board clerk is **Jennifer Bryan**

HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "Audiences of Citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

REGULAR MEETINGS:

Our regular meetings are normally held on the first Thursday of every other month, September through June. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Regular Meeting Agendas and Special Meeting Agendas are posted in each of the Town Halls and on the school website (www.reg4.k12.ct.us).

EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

SPECIAL MEETINGS:

Special meetings may be called with a minimum of 24 hours advanced notice, to discuss specific items.

We appreciate your attendance this evening and invite your continued interest on behalf of the students and residents of Region 4.