



**Regional School District #4**  
**Chester – Deep River – Essex – Region 4**  
**JOINT BOARD OF EDUCATION COMMITTEE**

**AGENDA**

To: Members of the Chester, Deep River, Essex, and Region 4 Boards of Education  
Subject: **Thursday, December 01, 2022 Joint Board Committee Meeting**  
Time: Joint Board Committee Meetings begin promptly at **7:00 p.m.**  
Place: **John Winthrop Middle School Library**

Please contact Jennifer Bryan at Central Office [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

**1. Call to order 7:00 p.m.**

- 1.1 The Appointed Chair of the Supervision District Committee acts as the Chair of the Joint Board of Education Committee meeting and calls the meeting to order. (The Vice-Chair of the Supervision District is the alternate in the absence of the Supervision District Chair).  
\* **Chair of Supervision District rotates each Dec. – Essex BOE Chair is now the Supv. Dist. Chair**
- 1.2 The Chester, Deep River, Essex, and Region 4 Board of Education Chairs call their respective Boards to order and report a quorum (# of BOE members needed for a quorum)  
Chester (5 members), Deep River (5 members), Essex (4 members), Region 4 (5 members)
- 1.3 Regarding Action Items: the Chair of the Joint Board of Education meeting follows parliamentary procedure on items requiring a vote of the Joint Board of Education. All discussion shall be held with the Joint Board. The Chair of the Joint Board shall call for and record a vote by the respective Boards of Education in alphabetical order. Items are approved only with an affirmative majority vote of each respective Board of Education

**2. Consent agenda** – The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.

- 2.1 Minutes of Regular Joint Board Meeting of October 06, 2022 (*encl #1*)

**3. Public comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Committee to hear citizen comment related to educational matters

**4. Reports and Other Items:**

- 4.1 Superintendent’s report (*B. White*)
  - a. District Update
  - b. Information and Communication
- 4.2 Assistant Superintendent’s Report (*S. Brzozowy*)
  - a. General Update
- 4.3 Finance Director’s Report (No reports - HOLD until next individual Board meetings)

#### 4.4 Other Items:

- a. Key Summary of Administrators Contract negotiated for July 01, 2023 – June 30, 2026 – *B. White*
- b. Possible VOTE to approve *Agreement between The Chester, Deep River, Essex, Region 4 Boards of Education; the Supervision District Committee and the Regional School District No. 4 Administrators Association for July 01, 2023 – June 30, 2026*, as presented
- c. Review of Strategic Priorities as presented at Individual BOE mtgs. throughout Nov. - *B. White (encl #2)*
- d. Discussion and Possible **VOTE** to adopt 5 Year Strategic Priorities (SY 2023-24 through 2027-28) as presented

#### 4.5 Committee reports.

- a. Joint PK-12 Committees – (*Comm. Chair*) Policy – *L. Seidman*; Curriculum – *N. Johnston*; Finance – *R. Daniels*

<b>Curriculum</b>	<b>Finance</b>	<b>Policy</b>
Oct. 19 <sup>th</sup> , 2022 @ Noon	Oct. 19 <sup>th</sup> , 2022 @ Noon	Oct. 20 <sup>th</sup> , 2022 @ Noon
Dec. 14 <sup>th</sup> , 2022 @ Noon	Dec. 14 <sup>th</sup> , 2022 @ Noon	Dec. 15 <sup>th</sup> , 2022 @ Noon
Feb. 15 <sup>th</sup> , 2023 @ Noon	Feb. 15 <sup>th</sup> , 2023 @ Noon	Feb. 16 <sup>th</sup> , 2023 @ Noon
Apr. 19 <sup>th</sup> , 2023 @ Noon	Apr. 19 <sup>th</sup> , 2023 @ Noon	Apr. 20 <sup>th</sup> , 2023 @ Noon

- b. Policy committee report (8 members). (*Chair Seidman*)
- c. Finance committee report (8 members) (*R. Daniels*)
- d. Curriculum committee (9 members) (*N. Johnston*)
- e. Ad hoc committees (as needed).

#### 5. Public comment

The public is reminded to state name and town for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Boards to hear citizen comment related to educational matters.

#### 6. Future agenda items

- 6.1 Joint BOE Retreat – Saturday, January 21, 2023 from 9:00 a.m. – Noon @ JWMS Library
- 6.2 Next Regular Joint BOE Meeting, February 23, 2023 @ 7:00 p.m. @ JWMS Library

#### 7. Adjournment\* *All Boards will vote to adjourn except for Region 4 who will stay in session for the following Region 4 Only business:*

- 7.1 **Review** of vendor responses to RFP #R4202305 for the repair of VRHS Tennis Courts – *R. Grissom*
- 7.2 **Action Item** Discussion and Possible VOTE to contract with the recommended vendor to complete repairs to the VRHS tennis courts in accordance with RFP #R4202305
- 7.3 **Adjournment of Region 4 BOE**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2022-23 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Sandmann/TBD) CH(Taigen/Scherber) DR(Maikowski/Scholfield) ES (Seidman/TBD)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Cavanaugh/Silva) CH(Bernardoni/Johnson) DR(Grunko/Rioux) ES (Johnston/Sweet)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Clark/Daniels/Fearon) CH (Rice/TBD) DR (Hallden/McIntyre) ES (Seidman/Watson)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Sandmann 23 / Cavanaugh 23 / Stack 23) CH (Fitzgibbons 23 / Bernardoni 23 / Greenberg-Ellis 23) DR (Morrissey 23 / Ferretti 23 / Maikowski 23) ES (Seidman 23 / Pillion 23 / Johnston 23)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (Daniels/Sandmann) CH (Taigen) DR (Morrissey) ES (Watson/Pillion)	Expires 7/2025	6/2024
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations	Expires 7/2023	9/2022
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.	Expires 7/2023	3/2023
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians)	R4 (Daniels/Sandmann) CH (Fitzgibbons) DR (Maikowski/Ferretti) ES (Watson/Pillion)	Expires 7/2023	3/2023
- Cafeteria (all schools)		Expires 7/2022	4/2022
Technology	R4(Seidman), CH(TBD), ES (Seidman), DR (TBD)		
School Calendar	R4(Sandmann/Daniels), CH (TBD), ES (TBD), DR (Morrissey)		
LEARN Joint BOE representative(s)	R4(Cavanaugh), CH(Bernardoni), ES(TBD), DR(TBD)		
School Safety Committee	R4(Cavanaugh, Daniels), CH(Greenberg-Ellis), DR(TBD), ES(TBD)		
Tuition Committee	R4(Cavanaugh/Sandmann/Daniels), CH (TBD), DR (Morrissey), ES (Seidman Alt.)		
RFP Review	R4(Cavanaugh/Daniels), CH (Scherber), DR (Morrissey), ES (Seidman/Johnston)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Morrissey/Ferretti		
CATV Advisory Council (Cable TV)	TBD		
<b><u>Essex BOE</u></b>			
Building	Seidman		
Essex Foundation	TBD		
CATV Advisory Council (Cable TV)	TBD		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Daniels/Sandmann	Expires 7/2022	4/2022
▪ R4 Custodians	Daniels/Sandmann	Expires 7/2024	3/2024
R4 Grounds and Buildings Maintenance & Oversight Committee	Stack/Seidman/Strauss (alt. Sandmann)		
JWMS Security Project Building Committee	Daniels/ Cavanaugh/ Sandmann / Stack		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Clark/Daniels/Sandmann (only 1 rep needed)		

**F.O.I. Compliance** – Subject to BOE approval at a future meeting

## JOINT BOARD OF EDUCATION MEETING

**Date:** October 6, 2022

### **Regular Meeting – John Winthrop Middle School Library**

CHESTER BOARD OF EDUCATION: David Fitzgibbons, Stuart Johnson, Jan Taigen, Dale Bernardoni, Faith Sprigg, Rebecca Greenberg-Ellis, Maria Scherber

DEEP RIVER BOARD OF EDUCATION: Miriam Morrissey, Betsy Scholfield, Pat Maikowski, Nick Rioux, Alyson Whelan , Melissa McIntyre

ESSEX BOARD OF EDUCATION: Lon Seidman, Mark Watson, Marjorie Russell, Nancy Johnston

REGION 4 BOARD OF EDUCATION: Kate Sandmann, Jane Cavanaugh, Lon Seidman, John Stack, Jennifer Clark

Also in attendance: Brian White, Superintendent; Sarah Brzozowy, Assistant Superintendent; Robert Grissom, Finance Director; Sarah Smalley, Director of Pupil Services

### **CALL TO ORDER** and Verbal Roll Call

Supervision District Committee Chair Miriam Morrissey called the meeting to order at 7:14 p.m.

The Chairs of the Chester, Deep River, Essex and Region 4 Boards called their respective Boards to order at 7:15p.m.

### **CONSENT AGENDA**

On motion duly made and seconded the Chester, Deep River, Essex and Region 4 Boards unanimously **VOTED** to accept the consent agenda consisting of the minutes from the regular meeting of June 2, 2022 and the Joint BOE Retreat September 24, 2022.

### **PUBLIC COMMENT**

No Comment

### **REPORTS AND OTHER ITEMS**

#### **District Update**

Superintendent White shared an update. He gave an overview of his goals.

#### **Information and Communication**

Discussion held regarding the approach we use for addressing the Superintendent's contract. Board feedback will be received and a process developed.

#### **Summary of Superintendent's Goals for 2022-23 as Presented to Supervision District earlier this evening**

Mr. White briefly discussed his goals for the year.

#### **Review of Possible VOTE to Approve the Proposed Calendar of BOE Meetings for Jan-Dec 2023**

Discussion held regarding having meeting invitations for in person meetings, sent out to Board members through Google Calendar.

On motion duly made and seconded the Chester, Deep River, Essex and Region 4 Boards unanimously **VOTED** to approve the proposed calendar of Board of Education Meetings for January -December 2023.

#### **Discussion and Possible VOTE to Adopt the CSDE Approved Flexibilities Amendment to the Educator Evaluation and Support Plan (Adopted by the Joint BOE on June 4, 2015) for 2022-23 School Year.**

On motion duly made and seconded the Essex, Deep River and Region 4 Boards unanimously **VOTED** to adopt the CSDE approved Flexibilities amendment to the Educator Evaluation and Support Plan (adopted by the Joint BOE and June 4, 2015) for the 2022-23 school year. Chester Ayes: Stuart Johnston, Jan Taigen, Maria Scherber, Faith Sprigg, Dale Bernardoni and David Fitzgibbons Nays: Rebecca Greenberg-Ellis. The motion passed.

### **Assistant Superintendent Report**

Assistant Superintendent Brzozowy shared a general update. Professional Development will be held on November 8<sup>th</sup> and will be a Day of Choice for staff. Core curricular program data is being released by the State. This is being analyzed.

### **Finance Director's Report**

There was no Finance Director report this evening.

### **Other Items**

#### **Presentation Regarding PK-12 Outcomes of Comprehensive Building Study**

Mr. Smolley gave an overview of the building study for the entire district. Each district's board of education has had a presentation relating to their schools. Schools are well maintained. At this time enrollments continue to decline. Repairs and renovation reimbursement from the State was discussed. Building configuration possibilities were discussed. The finalized document will be available very soon from Mr. Smolley. Capital plans will be developed with the towns. The educational needs of students will also be evaluated. Five Year Strategic Priorities are being developed and will be part of this dialogue.

#### **Follow-Up Presentation Regarding Proposal for Full-Day PreK**

Ms. Smalley presented a follow-up to last year's initial presentation regarding a proposal for full-day Pre K. There is a need to increase our Pre K offerings. There is a wait list for students. A discussion of surrounding districts guidelines was held. Budget funding will be discussed in the future. A survey will be conducted to get a sense of the number of kids eligible next year. Please email your Board Chair if you have questions.

### **Committee Reports**

#### **Finance**

Next Meeting October 19, 2022

#### **Curriculum**

Next Meeting October 19, 2022

#### **Policy**

Next Meeting October 20, 2022

### **Ad Hoc Committees (As Needed)**

### **PUBLIC COMMENT**

No Comment

### **FUTURE AGENDA ITEMS**

- Next regular Joint BOE meeting – December 1, 2022 @ 7:00 p.m.

#### **\*ADJOURNMENT:**

On motion duly made and seconded, the Chester, Deep River, and Essex Boards unanimously **VOTED** to adjourn at 8:49 p.m

\*The Region 4 Board stayed in session for the following Region 4 Only business:

#### **R4 BOE took a brief recess and resumed the meeting at 8:52 PM**

**Present:** Kate Sandman, Jennifer Clark, Jane Cavanaugh, John Stack and Lon Seidman, Bob Grissom, Brian White and Sarah Brzozowy.

**Discussion and Possible VOTE to Approve a Proposed VRHS Music Department Trip to the WorldStrides Heritage Music Festival in Washington DC Thursday, April 27 – Sunday April 30, 2023.**

Sarah Brzozowy presented the slides on the proposal for Heritage Music Festival, a music department-sponsored student trip to Washington DC. The goals, itinerary, costs, timeline, chaperones and insurance questions were discussed.

It was moved by Jane Cavanaugh and seconded by John Stack to approve the proposal for the VRHS Music Department Trip to the World Strides Heritage Music Festival in Washington D.C. (Thurs., April 27 – Sun., April 30, 2023). This was unanimously approved.

**Possible VOTE to Accept the Donation of a Lenovo Laptop and Vmix License Valued at Approximately \$2,200 to Valley Regional High School from Lon Seidman.**

Lon Seidman then presented his proposal to donate a Lenovo Laptop and Vmix license valued at approx. \$2,200 to Valley Regional to enhance and expand the videography skills of our students. A proof of concept study has already been conducted and it worked beautifully.

Upon a motion made by Jane Cavanaugh and seconded by Jennifer Clark the Region 4 Board of Education **VOTED** to accept this donation. It was unanimously approved.

**\*ADJOURNMENT:**

On motion duly made and seconded, the Region 4 BOE unanimously **VOTED** to adjourn at 9:01p.m.

Respectfully Submitted,  
Kelley Frazier, Clerk



# 5 Year Strategic Priorities For Joint BOE Approval

## Chester, Deep River, Essex and Region 4 Schools

December 01, 2022





# Identified Strategic Priorities



**Teaching  
and  
Learning**



**Climate and  
Culture**



**Finance  
and  
Operations**





# Strategic Priority #1: Teaching and Learning

## High Leverage Strategies

*To provide each student with high quality classroom instruction to promote successful student outcomes.*

- Provide a standards aligned curriculum in all grades Pre-K - 12
- Operationalize a unified focus – Pre-K - 12 – on critical and creative thinking for solving difficult problems and to focus and align the districts’ goal setting processes with these priorities across towns, building and grades.
- Utilize school, district, and state data to create meaningful instructional opportunities for each learner.
- Ensure equal access to intervention and enrichment opportunities for all students.



# Strategic Priority #1: Teaching and Learning

*To provide each student  
with high quality  
classroom instruction to  
promote successful  
student outcomes.*

## High Leverage Strategies

- Develop district-wide approach to implementing best instructional practices for all grades Pre-K -12.
- Implement a universal screening assessment for Mathematics, Literacy, and Social Emotional Learning (K-12).
- Develop and implement multi-tiered systems of academic support and intervention.
- Conduct and complete an audit of curriculum, instruction, and assessment practices for each grade level and content area, Pre-K -12.
- Develop and implement a 5 year curriculum cycle review.
- Develop a plan of professional development for all teachers Pre-K -12 to support best instructional practices.



# Strategic Priority #1: Teaching and Learning

*To provide each student high quality classroom instruction to promote successful student outcomes.*

## Measures of Success

- SBAC (Grades 3-8)
- SAT (Grades 11)
- AP Exams
- IB Exams
- Internal Academic Assessments
- College/Career Readiness
- High School Graduation Rate



## Strategic Priority #2: Culture and Climate

*To partner with students, staff, and families to maintain a positive learning environment where every child is successful.*

### High Leverage Strategies

- Develop Communication Plan
- Celebrate all student accomplishments in all areas of education including academic, athletics, and the arts.
- Implement social emotional programming through instruction, curriculum model, instruction, and supports to ensure the safety and engagement of all students
- Engage faculty, staff, students, and families in accessible, frequent, and friendly communication
- Promote the importance of daily school attendance
- Revise and refine the Teacher Evaluation system to promote focused growth opportunities and leverage professional expertise across schools and the districts
- Develop and implement Professional Development opportunities to promote growth and expertise
- PreK -12 Behavioral Intervention Model



## Strategic Priority #2: Culture and Climate

*To partner with students, staff, and families to maintain a positive learning environment where every child is successful.*

- Stakeholder surveys
- Discipline data
- Attendance data/ Chronic Absenteeism Rate
- Participation Rate for Student Recognition Programs
- Participation rates for extra-curricular sports, clubs and activities.



## Strategic Priority #3: Finance and Operations

*Develop and implement practices to ensure effective long-range, strategic financial and operational planning.*

### Measures of Success

- TBD

# Next Steps for Our Strategic Planning Process

- ~~✓ Review Draft Strategic Priorities with all BOEs for Feedback (Nov) ✓~~
- Present Finalized Strategic Priorities to Joint BOE for Approval (Dec 1st)
- Joint BOE Retreat to Discuss Performance Measure and Building- Based, Continuous Improvement Planning (January 21st)
- Develop Building- Based Goals and Plans (Spring 2023)