

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
BOARD OF EDUCATION MEETING  
CHESTER ELEMENTARY SCHOOL  
MAY 23, 2019 7:00pm**

The meeting of the Chester Board of Education was held on Thursday, May 23, 2019. In attendance were David Fitzgibbons, Tom Englert, John Stack, Theresa Myers, Maria Scherber, Rebecca Greenberg-Ellis and Rob Bibbiani. Also in attendance were Dr. Ruth Levy, Superintendent, Kristina Martineau, Assistant Superintendent, Kim Allen, Business Manager, Tyson Stoddard, Principal and Kelley Frazier, Clerk. Absent: Becky Iselin, Charlene Fearon

**CALL TO ORDER**

Chairman David Fitzgibbons called the meeting to order at 7:00pm.

**CONSENT AGENDA**

Upon a motion made by Rebecca Greenberg-Ellis and seconded by John Stack the Chester Board of Education **VOTED** unanimously to approve the minutes from the March 28, 2019 regular meeting and the Accounts Payable report as written.

**STUDENT REPORT**

Mr. Stoddard thanked Ms. Lenz for all that she does at the school and for also coordinating the Broadcast Team at Chester Elementary. Several sixth grade students presented a live broadcast discussing activities happening at Chester Elementary.

**PUBLIC COMMENT**

No Comment

**OTHER ITEMS:**

**Principal's Update**

**General Update**

Mr. Stoddard discussed the Mission Statement and the overview of the year. He also discussed the goals for next year.

**REPORTS:**

**Financial Status Report – Ms. Allen**

**Year to Date Budget Status and Cafeteria Status Report**

Ms. Allen gave a brief update on the financial status for Chester Elementary School. Trends indicate a surplus at the end of the year. It has been a good year fiscally. Ms. Allen will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

### **Cafeteria Report – Ms. Allen**

Ms. Allen discussed in detail the cafeteria report. The FY 17-18 deficit was \$9,442. The cafeteria is becoming more self-sufficient and collection is better.

### **Committee Reports**

**Finance** - Next meeting is May 28, 2019.

**Curriculum** – The Committee reviewed the possibility of offering a new elective in the music department to teach piano. There are 12 students interested.

**Policy** – The Online Course policy is being reviewed. This is specific to Region 4.

### **OTHER COMMITTEE REPORTS**

#### **Supervision District Committee Update**

There were 31 completed applications for the open Superintendent position. There will be 8 semi-finalists. They will be interviewed. Two or three finalists will be identified. All board members are invited on June 1<sup>st</sup> to attend a meeting with the finalists who will make a presentation.

#### **LEARN**

At the last meeting discussions centered on the transition of positions within LEARN.

#### **Joint Ad Hoc School Security Advisory Committee**

The Committee reviewed the Five Year plan and a plan for the next action steps. Dr. Martineau will review the threat assessment. ALICE training is on-going. ALICE training for students will occur in the fall. It was suggested that this is not an Ad Hoc committee. The committee will continue to meet and should be renamed.

### **Assistant Superintendent's Report**

#### **General Update**

This summer a K-6 Report card development group will meet. Ms. Martineau has finished the K-12 priority standards meetings. The teachers understand the standards and the curriculum document. A curriculum cycle is being developed. Assessments are being reviewed so they are aligned to the priority standards. Professional Development will review student data and how to ensure student growth.

### **SUPERINTENDENT'S REPORT**

#### **District Update**

#### **Critical and Creative Problem Solving**

Vertical alignment is critical to our schools. The district works together well and has the same philosophy and expectation. Graduation is June 14<sup>th</sup> at 6:00pm. Chester's budget vote will be held on Wednesday. Dr. Levy thanked the Board and Mr. Stoddard and his staff for their cooperation and working together.

#### **Information and Communication**

#### **Discussion of Joint BOE Policy Committee's Recommendation of the Following Policies:**

No policies to discuss.

## **PUBLIC COMMENT**

No Comment.

## **EXECUTIVE SESSION –PERSONNEL-Evaluation of Superintendent and Exit Interview**

Upon a motion duly made and seconded the Chester Elementary Board of Education unanimously **VOTED** to go into Executive Session at 7:59pm. Dr. Levy was invited to attend.

The Board came out of Executive Session at 8:41pm.

## **FUTURE AGENDA ITEMS**

- Next Joint BOE meeting June 6, 2019
- Next Chester BOE Meeting is September 26, 2019 @ 7:00pm
- BOE Self-evaluation (TBD)

## **ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:42p.m.

Respectfully Submitted,

Kelley Frazier, Board Clerk