

**CHESTER ELEMENTARY SCHOOL  
BOARD OF EDUCATION REGULAR MEETING  
REMOTE MEETING  
SEPTEMBER 23, 2021 7:00pm**

**F.O.I. Compliance** – Subject to BOE approval at a future meeting  
*(To view a recording of this meeting, please visit our website [www.reg4.k12.ct.us](http://www.reg4.k12.ct.us) and select “Remote Meeting Recordings” under the BOARD OF EDUCATION Heading)*

**Chester BOE**

David Fitzgibbons  
Charlene Fearon  
Rob Bibbiani  
Dale Bernardoni  
Kris Pollock  
Maria Scherber  
Rebecca Greenberg-Ellis(7:23pm Arrival)  
Absent: Tom Englert

**Administration**

Brian White  
Tyson Stoddard  
Bob Grissom

**CALL TO ORDER**

The meeting was called to order by Mr. Fitzgibbons at 7:00p.m.

Discussion held regarding having the November in person. Members agreed that it would be beneficial to have the meetings in person if members are masked and socially distanced.

**VERBAL ROLL CALL FOR BOE MEMBERS**

See above.

**CONSENT AGENDA**

Upon a motion duly made and seconded the Chester Board of Education unanimously **VOTED** to approve the minutes from the May 27, 2021 regular meeting and the Accounts Payable report as amended.

Amendments: Rebecca Greenberg-Ellis was not present

**PUBLIC COMMENT**

No Comment

**REPORTS and OTHER ITEMS:**

**Superintendent’s Report**

**District Update**

Mr. White thanked the staff and the BOE for a good opening to school. Staff and students are happy to be back in the schools. Things have gone smoother this year because we have better knowledge of COVID guidelines.

**Information and Communication**

Assistant Superintendent Dr. Brzozowy began work in our district. A number of contracts are up for renewal this year. An RFP for a building study will be completed for

the entire district. A 10 Year Plan will be developed. This will include a capacity study of all buildings This will include a review of air flow and HVAC systems. District initiatives are being discussed. Transportation delays have occurred in the past week. There is a bus driver shortage. First Student is working with our schools to resolve these issues.

### **Assistant Superintendent's Report S. Brzozowy General Update**

Dr. Brzozowy noted that she has visited CES and teachers are engaged with their students and students are happy to be back. The outdoor classroom is amazing.

### **Financial Status Updates**

#### **End of Year to Date Financial Status Update FY20-21**

Mr. Grissom gave a brief update. This is an unaudited report. The audit is underway. 97.5% of the budget has been expended. There is a surplus expected. All audits are expected to end by December. The timeline for completion of the audit has moved up.

#### **Current Year to Date Financial Status Update FY-21-22**

Mr. Grissom reported on the financial status. All financial obligations are expected to be met.

#### **Cafeteria Fund Update**

Mr. Grissom gave a brief update on the cafeteria reporting. A profit was realized for the last fiscal year. This was due to grants received for the free meal program. The reimbursement rate for this program is state determined. Participation climbed as the year went on.

#### **Medical Reserve Tracking**

The insurance committee will be reconvened. This year is expected to be favorable.

#### **Grants Update**

Pandemic relief funds were discussed. A presentation to the Joint Board of Education will discuss how these dollars are being spent across the entire district. This will continue to be discussed.

#### **Principal's Update**

##### **Opening of School**

Mr. Stoddard discussed the opening of school. He thanked the staff for their hard work in making the opening of the school year successful. He discussed staff movements which occurred over the summer. The outdoor space has been eagerly used by teachers. Building maintenance occurred over the summer. An update of school events was given. After school clubs and activities are beginning. There are 24 new students. SBAC data indicates that students at CES have done very well during COVID. Air flow was discussed in the cafeteria. This has an abundance of filters now in the cafeteria which is adequate.

Committee meetings will resume soon. An updated calendar will be put on the website.

**Committee Reports**

**Supervision District:**

No update.

**Other Committee Reports**

**LEARN Committee Report**

The info shared noted there were staff turnovers but replacements were found. The increase of parents driving has caused some transportation delays. Education guidelines were discussed in support of teaching staff.

**Discussion regarding and Pending Policies**

None Pending.

**PUBLIC COMMENT**

Kurt Scrivo discussed concerns on how students are removed from school for COVID concerns. This will be addressed by the school and the health department. A communication was sent out regarding how missed work is being handled. There is no remote option. The state of Connecticut made a decision to move away from a remote platform. This continues to be assessed.

Property next to CES is for sale. Discussions are being held regarding the school acquiring this property. This discussion is in the preliminary stages.

Mr. Fitzgerald thanked Mr. Bibbiani and Ms. Pollock for their service on the Board. Ms. Bernardoni thanked the administrative team for their great leadership in the school.

**FUTURE AGENDA ITEMS**

- Joint BOE meeting October 7, 2021
- Chester BOE Meeting next Regular is November 22, 2021 @ 7:00pm
- Election of BOE Officers and Committee Assignments

**ADJOURNMENT**

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:22pm.

Respectfully Submitted,

Kelley Frazier, Secretary