



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**CHESTER BOARD OF EDUCATION**

**AGENDA**

Date: Sept. 21, 2017

To: Members of the Chester Board of Education  
Subject: **Board of Education meeting on Thursday, September 28, 2017**  
Time: Board meetings begin promptly at **7:00 p.m.**  
Place: Library, Chester Elementary School

Please contact Jennifer Bryan at Central Office via email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order 7:00 p.m.** – Chair, David Fitzgibbons
  
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1. Minutes from the Regular Meeting of May 25, 2017 (*encl #1*)
  - 2.2. Accounts Payable report (*encl #2*)
  
3. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
  
4. **Other items**
  - 4.1. Tour of new items in building
  - 4.2. Principal's Update – *T. Stoddard*
    - Introduction of New Teachers
    - Update on Opening 2017-18 school year opening
    - Possible VOTE to accept a \$200 cash donation from Melvin and Kristina Seifert to be used to support Chester Elementary School educational and/or social development programs.
  
5. **Reports**
  - 5.1 **Financial Status Report** – (*K. Allen*)
    - a. Financial Status and Cafeteria Updates (*encl #3*)(*encl #4*)(*encl #5*)

## 5.2 Committee reports. (Chair)

- a. Joint PK-12 Committees (*comm. chairs*) – Policy – *L. Rankin*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

| <b>Finance</b>                                | <b>Curriculum</b>                                                | <b>Policy</b>                                                     |
|-----------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------|
| <del>Sept. 27, 2016</del><br>Re-set to Oct. 4 | <del>Sept. 19, 2016</del><br>Re-set to Sept. 26th                | <del>Sept. 19, 2016</del><br>Re-set to Sept. 26th                 |
| Nov. 29, 2016                                 | <del>Nov. 14, 2016</del><br>cancelled                            | <del>Nov. 14, 2016</del><br>cancelled                             |
| <del>Jan. 31, 2017</del><br>cancelled         | <del>Jan. 23, 2017</del><br>Set on 4 <sup>th</sup> Mon cancelled | <del>Jan. 23, 2017</del><br>Set on 4 <sup>th</sup> Mon. cancelled |
| <del>Mar. 28, 2017</del><br>Re-set to Apr. 5  | <del>Mar. 20, 2017</del>                                         | <del>Mar. 20, 2017</del>                                          |
| No May Mtg.                                   | <del>May 15, 2017</del><br>CANCELLED                             | <del>May 15, 2017</del><br>CANCELLED                              |
| Sept. 26, 2017                                | <del>Sept. 18, 2017</del>                                        | <del>Sept. 18, 2017</del>                                         |
| Nov. 28, 2017                                 | Nov. 27, 2017<br>Set on 4 <sup>th</sup> Mon                      | Nov. 27, 2017<br>Set on 4 <sup>th</sup> Mon                       |

- b. Supervision District Committee Update – *C. Fearon, D. Fitzgibbons, A. Henick*  
c. LEARN Committee Update – *C. Fearon*  
d. Other committee reports  
- Ad Hoc Joint BOE Cafeteria Committee – *R. Levy*

## 5.3 Assistant Superintendent's report (*K. Martineau*)

- a. General update

## 5.4 Superintendent's report. (*R. Levy*)

- a. District update  
a.1 Critical Thinking and Creative Problem Solving – *standing item*
- b. Information and Communication  
b.1 Discussion regarding any pending policies - *standing item*  
- None pending  
b.2 Pertinent Legislative Updates for 2017-18  
b.3 Social and Emotional Wellness Committee  
b.4 Marketing

## 6. Public Comment

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## 7. Future agenda items

- 7.1 Next Joint BOE meeting is October 05, 2017  
7.2 Chester BOE next regular meeting (**Monday** November 20, 2017 @ 7:00 p.m.)  
7.3 Election of Board officers (Nov. or after seating of new members)  
7.4 BOE and Community input for 2018-19 budget (on-going)  
7.5 Presentation of Major Budget Drivers for 2018-19 (TBD)  
7.6 BOE Self-evaluation (TBD)

## 8. Adjournment



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2017-18 (Updates in Progress)**

| <b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)                                 |                                                                                                                                                                       |                                  |                              |
|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------|
| <b>*Joint PK-12 Policy Sub-Committee</b>                                                                                     | R4(Fitzgibbons/Rankin) CH(Stack/Henick/ Scherber alt.) DR(T. Ciaglo/TBD) ES (Seidman/McCluskey)                                                                       |                                  |                              |
| <b>*Joint PK-12 Curriculum Sub-Comm.</b>                                                                                     | R4(Jim Olson/Lori Ann Clymas) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(T.Dickson/P.Weglarz/Kornacki Alt.) ES(Rotella/Conrad Alt.)                                      |                                  |                              |
| <b>*Joint PK-12 Finance Sub-Committee</b>                                                                                    | R4 (Gioco/Hollister) CH (Stack/Englert) DR (Munawar/Morrissey) ES (Watson/Conrad)                                                                                     |                                  |                              |
| <b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)                            | R4 (Cavanaugh 17 / Riley 17 / Clark 17) CH (Fearon 17 /Fitzgibbons 17 / Henick 17) DR (Grow 17 / Andrews 17 / Morrissey 17) ES (Fitton 16 /McCluskey 17 / Seidman 16) |                                  |                              |
| <b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)                                 |                                                                                                                                                                       |                                  |                              |
| Personnel & Negotiations                                                                                                     |                                                                                                                                                                       | <u>Contract duration</u>         | <u>Initiate negotiations</u> |
| - Joint BOE Teacher negotiations                                                                                             | R4 (Rankin/Riley) CH (Fitzgibbons) DR (Morrissey) ES (Fitton / Watson)                                                                                                | Expires 6/2019                   | 6/2018                       |
| - Joint BOE Administrator negotiations                                                                                       | Same as ABOVE for Teacher negotiations                                                                                                                                |                                  | Expires 7/2017<br>9/2016     |
| - Joint BOE Paraeducator negotiations                                                                                        | Same as BELOW for Net Tech et al.                                                                                                                                     |                                  | Expires 7/2017<br>3/2016     |
| - Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools) | R4 (Riley, Olson) CH (Fitzgibbons, Stack) DR (Ciaglo) ES (Fitton/Watson)                                                                                              | Expires 6/2018<br>Expires 6/2017 | 3/2018<br>3/2017             |
| Public Relations & Community Outreach                                                                                        | R4(Riley/Fitzgibbons) CH (Bibbiani) ES (Seidman) DR (Wegalarz/Grow)                                                                                                   |                                  |                              |
| Technology                                                                                                                   | R4(Gioco) CH(TBD) ES (Seidman) DR (Munawar)                                                                                                                           |                                  |                              |
| Cafeteria                                                                                                                    | R4(Cavanaugh,Olson,Rankin) CH (Iselin,Englert) ES (Rotella) DR (Ciaglo/Dickson)                                                                                       |                                  |                              |
| School Calendar                                                                                                              | R4 (Clark) CH (TBD) ES (McCluskey) DR (Grow)                                                                                                                          |                                  |                              |
| Space Utilization                                                                                                            | R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Grow)                                                                                                                            |                                  |                              |
| District Governance (PK-12 Organization)                                                                                     | R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Grow)                                                                                                                          |                                  |                              |
| LEARN Joint BOE representative(s)                                                                                            | R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Kornacki/Alt. Morrissey)                                                                                                 |                                  |                              |
| <b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)                        |                                                                                                                                                                       |                                  |                              |
| <b><u>Chester BOE</u></b>                                                                                                    |                                                                                                                                                                       |                                  |                              |
| Facilities                                                                                                                   | TBD                                                                                                                                                                   |                                  |                              |
| Internal Marketing                                                                                                           | TBD                                                                                                                                                                   |                                  |                              |
| PTO                                                                                                                          | Ropiak                                                                                                                                                                |                                  |                              |
| CATV Advisory Council (Cable TV)                                                                                             | For Discussion                                                                                                                                                        |                                  |                              |
| <b><u>Deep River BOE</u></b>                                                                                                 |                                                                                                                                                                       |                                  |                              |
| Facilities                                                                                                                   | Morrissey/Grow                                                                                                                                                        |                                  |                              |
| PTO                                                                                                                          | Weglarz                                                                                                                                                               |                                  |                              |
| School Improvement Team                                                                                                      | Weglarz/Ciaglo                                                                                                                                                        |                                  |                              |
| CATV Advisory Council (Cable TV)                                                                                             | TBD                                                                                                                                                                   |                                  |                              |
| <b><u>Essex BOE</u></b>                                                                                                      |                                                                                                                                                                       |                                  |                              |
| Building                                                                                                                     | Seidman                                                                                                                                                               |                                  |                              |
| PTO                                                                                                                          | Rotating                                                                                                                                                              |                                  |                              |
| School Improvement Team                                                                                                      | TBD                                                                                                                                                                   |                                  |                              |
| Essex Foundation                                                                                                             | McCluskey / Fitton                                                                                                                                                    |                                  |                              |
| Communications                                                                                                               | Rotating                                                                                                                                                              |                                  |                              |
| CATV Advisory Council (Cable TV)                                                                                             | Fitton                                                                                                                                                                |                                  |                              |
| <b><u>Region 4 BOE</u></b>                                                                                                   |                                                                                                                                                                       |                                  |                              |
| Personnel & Negotiations                                                                                                     |                                                                                                                                                                       | <u>Contract duration</u>         | <u>Initiate negotiations</u> |
| ▪ R4 Secretaries/Nurses                                                                                                      | Riley/Alt. TBD                                                                                                                                                        | Expires 6/2017                   | 3/2017                       |
| ▪ R4 Custodians                                                                                                              | Riley/Alt. TBD                                                                                                                                                        | Expires 6/2018                   | 3/2018                       |
| R4 Audit & Finance                                                                                                           | Rankin/Gioco                                                                                                                                                          |                                  |                              |
| School Improvement Team                                                                                                      | TBD/TBD/TBD                                                                                                                                                           |                                  |                              |
| R4 Grounds Maintenance Oversight Committee                                                                                   | TBD/TBD                                                                                                                                                               |                                  |                              |
| R4 Building Committee                                                                                                        | Fitzgibbons/TBD                                                                                                                                                       |                                  |                              |
| R4 Educational Foundation                                                                                                    | TBD                                                                                                                                                                   |                                  |                              |
| Region 4 Extra compensation points committee                                                                                 | Riley (only 1 rep needed)                                                                                                                                             |                                  |                              |
| Public Relations & Outreach                                                                                                  | Riley                                                                                                                                                                 |                                  |                              |
| R4 Safety                                                                                                                    | Fitzgibbons                                                                                                                                                           |                                  |                              |
| R4 Advisory Council (PTO)                                                                                                    | For Discussion                                                                                                                                                        |                                  |                              |
| R4 Facilities Study Committee                                                                                                | Riley                                                                                                                                                                 |                                  |                              |

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years (6-3 rotation) without compensation.

|                                   |      |                                  |      |                                                    |      |
|-----------------------------------|------|----------------------------------|------|----------------------------------------------------|------|
| <b>Arthur Henick</b> , Vice Chair | 2017 | <b>Charlene Fearon</b> , Co-Sec. | 2017 | <b>Becky Iselin</b> (appt./will be on ballot 2017) | 2019 |
| <b>Robert Bibbiani</b> , Co-Sec.  | 2017 | <b>Maria Scherber</b>            | 2017 | <b>John Stack</b>                                  | 2019 |
| <b>Tom Englert</b>                | 2017 | <b>John Ropiak</b>               | 2017 | <b>David Fitzgibbons</b> , Chair                   | 2019 |

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Dr. Ruth I. Levy**, Superintendent of Schools, Region 4 – Chester – Deep River - Essex  
**Kristina Martineau**, Assistant Superintendent of Schools  
**Kimberly Allen**, Business Manager  
**Tyson Stoddard**, Principal

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.