

INTERMEDIATE SCHOOL DISTRICT 917

A School Board Meeting of the Intermediate School District 917 School Board was held on Tuesday, December 4, 2012, at 14050 Pilot Knob Road, Apple Valley, MN.

Members Present: Arlene Bush, Deb Clark, Dan Cater, Ron Hill (arrived at 5:45 PM), Jill Lewis, Kathy Lewis, Vanda Pressnall, Tom Ryerson, Veronica Walter, and ex-officio member Superintendent John Christiansen.

Members Absent: None.

Also Present: Melissa Schaller, Nicolle Roush, Cathy Mattice, Don Budach, Jim Eichten, and Linda Berg

School Board Chair Deb Clark called the meeting to order at 5:15 PM.

There were no visitors to be heard.

Additional personnel items were added to the agenda and a summary of the contracts listed under New Business.

Melissa Schaller introduced Special Education Teacher of the Fall Quarter Cathy Mattice. Kari Elbers was the Special Education Employee of the Fall Quarter. Kari was unable to attend.

1. Jim Eichten of MMKR (Malloy, Montague, Karnowski, Radosevich & Co., PA) reported to the Board on the Audit Report for 2011-2012. Mr. Eichten reported that it was an excellent audit report. Motion by Jill Lewis, seconded by Vanda Pressnall to accept the audit report as presented. (Addendum A.) All present voted aye. Motion carried.

Deb Clark congratulated Nicolle Roush and her staff on their excellent work.

2. Motion by Jill Lewis, seconded by Veronica Walter, to approve the Temporary Employee Report as presented. (Addendum B.) All present voted aye. Motion carried.

The good news reports were presented.

3. Motion by Jill Lewis, seconded by Dan Cater to approve the consent items with the additions, as presented. All present voted aye. Motion carried.
 - **Minutes:** November 6, 2012, Regular School Board Meeting
 - **Minutes:** November 16, 2012, Special School Board Meeting
 - **Personnel Considerations:** *Change of Status:* James Eberhardt leave of absence (Dean position) beginning on November 19, 2012, to June 30, 2013, with a return date of August 23, 2013. Amy Toennes, Program Assistant, leave of absence beginning on October 22, 2012, with a return date of January 25, 2013. Joan McNamara, Sign Language Interpreter, Mentor Stipend of \$1,050 effective November 26, 2012, for the 2012-2013 school year only. *New Hires:* James Eberhardt-Interim Secondary Education Principal, November 19, 2012, to June 30, 2013, return date of August 23, 2013, 152 day contract, prorated salary \$58,461.50. Justin Hoelscher, Program Assistant, effective December 5, 2012 (from Classroom Assistant to Program Assistant). Anne Thompson, Special Education Teacher, effective December 3, 2012. *Resignations:* Jaime Riebkes, Program Assistant, effective December 5, 2012.
 - **Donations:** A treadmill to the PACES Program from Arlyn and Kathy Poppen of Eagan, MN. Eleven touch screen monitors, mice, keyboard and box power cords to the Computer Repair, Networking and

Video Game Design Program from Mr. Scott Thompson of Farmington, and a donation of the Dragon Speech Recognition Software from Jeff and Patty LaBeau of Lakeville.

4. Motion by Kathy Lewis, seconded by Tom Ryerson, to approve the bills from October 30, 2012, to November 27, 2012, as presented by the Business Manager. All present voted aye. Motion carried.
5. Motion by Vanda Pressnall, seconded by Dan Cater, to approve the wire transfers as presented by the Business Manager. All present voted aye. Motion carried.
6. Motion by Veronica Walter, seconded by Tom Ryerson, to approve the Investment Report, as presented by the Business Manager. All present voted aye. Motion carried.

Nicolle Roush reported on the 403(b) Plan and Deferred Compensation Policy 494, first reading.

7. Motion by Jill Lewis, seconded by Kathy Lewis, to approve a Resolution for an Amendment to Governmental 457(b) Plan, as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Tom Ryerson, seconded by Kathy Lewis, to approve the Classified Full Year Employee Terms and Conditions of Employment for 2012-2014, as presented. (Addendum D.) All present voted aye. Motion carried.
9. Motion by Veronica Walter, seconded by Kathy Lewis, to approve the Classified School Year Employee Terms and Conditions of Employment for 2012-2014, as presented. (Addendum E.) All present voted aye. Motion carried.
10. Motion by Jill Lewis, seconded by Kathy Lewis, to approve the Clerical Contract for 2012-2014, as presented. (Addendum F.) All present voted aye. Motion carried.
11. Motion by Jill Lewis, seconded by Vanda Pressnall, to approve the Executive Assistant Terms and Conditions of Employment for 2012-2014. (Addendum G.) All present voted aye. Motion carried.

Board members reported on updates in their district.

12. Motion by Tom Ryerson, seconded by Dan Cater, to adjourn the meeting. All present voted aye. Motion carried.

There being no further business the meeting adjourned at 6:45 PM.

The next regular School Board Meeting will be Tuesday, January 8, 2013, at 5:15 PM in the 917 Board Room at DCTC.

Clerk