

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational Meeting**

The Organizational Meeting of the Intermediate School District 917 School Board was held in the Board Room at Dakota County Technical College on Tuesday, July 9, 2013, at 5:15 PM.

**Members Present:** Arlene Bush, Deborah Clark, Dan Cater, Bob Erickson, Ron Hill, Jill Lewis, Vanda Pressnall, Melissa Sauser, and ex-officio member John Christiansen.

**Members Absent:** Tom Ryerson

**Also Present:** Nicolle Roush, Eric Van Brocklin, Melissa Schaller, and Linda Berg

The meeting was called to order at 5:15 PM by Superintendent John Christiansen.

The Pledge of Allegiance was conducted.

District 917 Notary Public, Linda Berg, administered the oath of office to reappointed Board Member Jill Lewis, (Inver Grove Heights). The oath of office was also administered to new Board Members Bob Erickson (Lakeville) and Melissa Sauser (Farmington).

Superintendent Christiansen asked for nominations for position of School Board Chair.

1. Motion by Dan Cater to nominate Jill Lewis as Chair for 2013-2014. There were no other nominations. Motion by Deb Clark, seconded by Arlene Bush, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.

Jill Lewis assumed the position of Chair and proceeded with the meeting.

2. Motion by Vanda Pressnall to nominate Deb Clark for the position of Vice Chair. There were no other nominations. Motion by Dan Cater, seconded by Arlene Bush to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
3. Motion by Deb Clark to nominate Vanda Pressnall for the position of Clerk. There were no other nominations. Motion by Ron Hill, seconded by Deb Clark, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
4. Motion Bob Erickson to nominate Ron Hill for the position of Treasurer. There were no other nominations. Motion by Bob Erickson, seconded by Arlene Bush, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
5. Motion by Ron Hill, seconded by Vanda Pressnall, to set the School Board meeting dates for 2013-2014 on the 1<sup>st</sup> Tuesday of each month at 5:15 PM, with the exception of August which will be on August 20, 2013, and the November 5 meeting will begin at 4:30 PM. Two work sessions have been incorporated into the calendar: January 21, 2014, and April 22, 2014. All work sessions begin at 4:00 PM. All present voted aye. Motion carried. (Addendum A.)
6. Motion by Dan Cater, seconded by Arlene Bush, to designate Lillie Suburban Newspapers, Inc., Sun Thisweek/Dakota County Tribune, and the Hastings Star Gazette as the official newspapers for Intermediate School District 917 for 2013-2014. (Addendum B.) The minutes will be summarized with the website address listed to view the official minutes. All present voted aye. Motion carried.

7. Motion by Vanda Pressnall, seconded by Deb Clark, to approve the Intermediate School District 917 Public Notice regarding student records which will be included in the Student Handbooks, as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Ron Hill, seconded by Bob Erickson, to increase the compensation for District 917 School Board Members to \$3750 and \$4,000 for the Board Chair for the 2013-2014 school year. All present voted aye. Motion carried.
9. Motion by Vanda Pressnall, seconded by Melissa Sauser, to maintain the stipend of \$30 per meeting for Personnel and Insurance Committee meetings only. Any additional time over two hours, will be paid an additional \$30 no matter how long the meeting continues. All other stipends are eliminated except for mileage reimbursement. All present voted aye. Motion carried.
10. Motion by Ron Hill, seconded by Bob Erickson to designate Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); Commerce Bank (A/P vendor payments); and the Minnesota School District Liquid Asset Fund for investments; to authorize the Business Manager to make short-term investments; to grant authorization to use facsimile signatures of Board officials and to use existing signature stamps until new ones can be obtained; to authorize the Business Manager to perform the duties of Clerk and Treasurer as provided in Minn. Stat. Section 123.14, Subd. 1; and to authorize the Business Manager to make electronic transfer of funds with written confirmation as provided by Minnesota Statutes to authorize the Business Manager to lease/purchase, and contract for goods and services within the Board approved budget. (Transactions in an amount exceeding the minimum amount for which bids are required and must be specifically authorized by the Board, in accordance with M.S. 123.37, Subd. 1.a). (Addendum D). All present voted aye. Motion carried.

The Board members reviewed last year's committee assignments. Committee assignments will be made at the next Board meeting on August 20, 2013.

11. Motion by Bob Erickson, seconded by Vanda Pressnall, to adjourn the organizational meeting. All present voted aye. Motion carried.

There being no further business the Organizational Meeting adjourned at 5:44 PM.

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Clerk