

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational Meeting**

The Organizational Meeting of the Intermediate School District 917 School Board was held in the Board Room at Dakota County Technical College on Tuesday, July 10, 2012, at 5:00 PM.

**Members Present:** Deborah Clark, Ron Hill, Jill Lewis, Kathy Lewis, Vanda Pressnall, Tom Ryerson, Veronica Walter and ex-officio member John Christiansen.

**Members Absent:** Dan Cater and Arlene Bush

**Also Present:** Nicolle Roush, Dan Hurley, Melissa Schaller, and Linda Berg

The meeting was called to order at 5:00 PM by Superintendent John Christiansen.

The Pledge of Allegiance was conducted.

District 917 Notary Public, Linda Berg, administered the oath of office to reappointed Board Member) Vanda Pressnall (Randolph). The oath of office was also administered to new Board Member Ron Hill from Burnsville.

Superintendent Christiansen asked for nominations for position of School Board Chair.

1. Motion by Jill Lewis to nominate Deb Clark as Chair for 2012-2013. Motion was seconded by Vanda Pressnall. There were no other nominations. Motion by Ron Hill, seconded by Veronica Walter, to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.

Deb Clark assumed the position of Chair and proceeded with the meeting.

2. Motion by Deb Clark to nominate Jill Lewis for the position of Vice Chair. Motion was seconded by Kathy Lewis. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
3. Motion by Jill Lewis to nominate Vanda Pressnall for the position of Clerk. Motion was seconded by Veronica Walter. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
4. Motion Jill Lewis to nominate Kathy Lewis for the position of Treasurer. Motion was seconded by Ron Hill. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
5. Motion by Jill Lewis, seconded by Ron Hill, to set the School Board meeting dates for 2012-2013 on the 1<sup>st</sup> Tuesday of each month at 5:30 PM, with the exception of August which will be on August 21, 2012, and the November 6 meeting will begin at 4:30 PM. Two work sessions have been incorporated into the calendar: January 15, 2013, and April 16, 2013. All work sessions begin at 4:00 PM. All present voted aye. Motion carried. (Addendum A.)
6. Motion by Jill Lewis, seconded by Vanda Pressnall, to designate Thisweek Newspapers, South-West Review, and the Hastings Star Gazette as the official newspapers for Intermediate School District 917 for 2012-2013. (Addendum B.) The minutes will be summarized with the website address listed to view the official minutes. All present voted aye. Motion carried.

7. Motion by Jill Lewis, seconded by Kathy Lewis, to approve the Intermediate School District 917 Public Notice regarding student records which will be included in the Student Handbooks, as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Jill Lewis, seconded by Veronica Walter, to keep the same annual compensation for District 917 School Board Members at \$3500 for Board Members and \$3750 for the Board Chair for the 2012-2013 school year. The \$30 for attendance at School Board Committee and representative assignment meetings held at times other than regular School Board will also remain the same. All present voted aye. Motion carried.
9. Motion by Jill Lewis, seconded by Vanda Pressnall, to designate Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); Commerce Bank (A/P vendor payments); and the Minnesota School District Liquid Asset Fund for investments; as presented. (Addendum D.) All present voted aye. Motion carried.
10. Motion by Ron Hill, seconded by Veronica Walter to authorize the Business Manager to make short-term investments. All present voted aye. Motion carried.
11. Motion by Tom Ryerson, seconded by Jill Lewis, to grant authorization to use facsimile signatures of Board officials and to use existing signature stamps until new ones can be obtained. All present voted aye. Motion carried.
12. Motion by Vanda Pressnall, seconded by Veronica Walter, to authorize the Business Manager to perform the duties of Clerk and Treasurer as provided in Minn. Stat. Section 123.14, Subd. 1. All present voted aye. Motion carried.
13. Motion by Veronica Walter, seconded by Tom Ryerson, to authorize the Business Manager to make electronic transfer of funds with written confirmation as provided by Minnesota Statutes. All present voted aye. Motion carried.
14. Motion by Veronica Walter, seconded by Tom Ryerson, to authorize the Business Manager to lease/purchase, and contract for goods and services within the Board approved budget. (Transactions in an amount exceeding the minimum amount for which bids are required and must be specifically authorized by the Board, in accordance with M.S. 123.37, Subd. 1.a). All present voted aye. Motion carried.
15. Motion by Ron Hill, seconded by Kathy Lewis, to amend the Committee assignments as described in Addendum E. (Addendum E.) All present vote aye. Motion carried.
16. Motion by Jill Lewis, seconded by Deb Clark, to adjourn the organizational meeting. All present voted aye. Motion carried.

There being no further business the Organizational Meeting adjourned at 5:25 PM.

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Clerk