

**INTERMEDIATE SCHOOL DISTRICT 917**  
**Organizational Meeting**

The Organizational Meeting of the Intermediate School District 917 School Board was held in the Board Room at Dakota County Technical College on Tuesday, July 12, 2011, at 5:00 PM.

**Members Present:** Arlene Bush, Dan Cater, Deborah Clark, Jill Lewis, Kathy Lewis, Vanda Pressnall, Vicki Roy (arrived at 5:16 PM), Tom Ryerson, Veronica Walter and ex-officio member John Christiansen.

**Members Absent:** none.

**Also Present:** Nicolle Roush, Dan Hurley, Melissa Schaller, and Linda Berg

The meeting was called to order at 5:00 PM by Superintendent John Christiansen.

The Pledge of Allegiance was conducted.

District 917 Notary Public, Linda Berg, administered the oath of office to reappointed Board Members Tom Ryerson (WSP, Mendota Heights/Eagan), Deb Clark (South St. Paul), and Dan Cater (Hastings). The oath of office was also administered to new Board Member Arlene Bush from Bloomington.

Superintendent Christiansen asked for nominations for position of School Board Chair.

1. Motion by Veronica Walter to nominate Jill Lewis as Chair for 2011-2012. Motion was seconded by Dan Cater. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.

Jill Lewis assumed the position of Chair and proceeded with the meeting.

2. Motion by Kathy Lewis to nominate Vicki Roy for the position of Vice Chair. Motion was seconded by Veronica Walter. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
3. Motion by Vanda Pressnall, to nominate Deb Clark for the position of Clerk. Motion was seconded by Dan Cater. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
4. Motion Deb Clark, to nominate Vanda Pressnall for the position of Treasurer. Motion was seconded by Tom Ryerson. There were no other nominations. Motion was passed to close nominations and cast a unanimous ballot. All present voted aye. Motion carried.
5. Motion by Tom Ryerson, seconded by Vanda Pressnall, to set the School Board meeting dates for 2011-2012 on the 1<sup>st</sup> Tuesday of each month at 5:00 PM, with the exception of August which will be on August 16, 2011, and the November 8 meeting will begin at 4:30 PM. Two work sessions have been incorporated into the calendar: January 17, 2012, and April 17, 2012. All work sessions begin at 4:00 PM. All present voted aye. Motion carried. (Addendum A.)
6. Motion by Deb Clark, seconded by Kathy Lewis, to designate Thisweek Newspapers, South-West Review, and the Hastings Star Gazette as the official newspapers for Intermediate School District 917 for 2011-2012. (Addendum B.) The minutes will be summarized with the website address listed to view the official minutes. All present voted aye. Motion carried. Linda will check with Bloomington Sun Current to see if we can also advertise there.

7. Motion by Veronica Walter, seconded by Dan Cater, to approve the Intermediate School District 917 Public Notice regarding student records which will be included in the Student Handbooks, as presented. (Addendum C.) All present voted aye. Motion carried.
8. Motion by Deb Clark, seconded by Kathy Lewis, to keep the same annual compensation for District 917 School Board Members at \$3500 for Board Members and \$3750 for the Board Chair for the 2011-2012 school year. The \$30 for attendance at School Board Committee and representative assignment meetings held at times other than regular School Board will also remain the same. All present voted aye. Motion carried.
9. Motion by Kathy Lewis, seconded by Tom Ryerson, to designate Wells Fargo as the General/Building Funds depository and for investments; First State Bank of Rosemount for Auxiliary Funds; U.S. Bank of Minneapolis (used for payroll direct deposit only); U.S. Bank Corporate Trust (used to manage the Revenue Bonds); Commerce Bank (A/P vendor payments); and the Minnesota School District Liquid Asset Fund for investments; as presented; to authorize the Business Manager to make short-term investments; to grant authorization to use facsimile signatures of Board officials and to use existing signature stamps until new ones can be obtained; to authorize the Business Manager to perform the duties of Clerk and Treasurer as provided in Minn. Stat. Section 123.14, Subd. 1; to authorize the Business Manager to make electronic transfer of funds with written confirmation as provided by Minnesota Statutes; and to authorize the Business Manager to lease/purchase, and contract for goods and services within the Board approved budget. (Transactions in an amount exceeding the minimum amount for which bids are required and must be specifically authorized by the Board, in accordance with M.S. 123.37, Subd. 1.a). (Addendum D.) All present voted aye. Motion carried.
10. Motion by Deb Clark, seconded by Kathy Lewis, to amend the Committee assignments as described in Addendum E. All present vote aye. Motion carried.
11. Motion by Tom Ryerson, seconded by Dan Cater, to adjourn the organizational meeting. All present voted aye. Motion carried.

There being no further business the Organizational Meeting adjourned at 5:20 PM.

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Clerk