

Minutes
September 23, 2009
3:00 – 4:00 PM
DCTC Board Room
Health, Wellness and Safety Committee

Present: Val Whitmer, Linda Berg, Lynda Hurt, John Christiansen, Melissa Schaller, Mary Weiland

Absent: Joan Asmus, Dan Hurley, Patricia Cozad, Tracie Randall, Ann Staples, Terri Trexler, Mike Zickrick, Scott Zehnder

Safety, OSHA update – Val Whitmer reported on First Reports of Injury. Just a couple of reports so far this school year. Nothing major. Melissa Schaller reported that staff will be taking PCM (crisis management) training which may help alleviate some of the student based injuries that are occurring.

Annual Classroom Checklists Update – Linda Berg distributed to all classrooms the annual IAQ checklists. Lists are due back to Linda by October 30, 2009.

Claritynet Update – There is a little issue with printing Mastered Certificates this year. Test scores can be checked for verification of passing with their supervisor or call Linda Berg and she can verify also. All staff are required to take Blood Borne Pathogens and Sexual Harassment. Other courses assigned certain staff include: Bullying, Drop by Drop, Back Safety, OSHA required courses, and Defensive Driving.

Wellness Activities

- BUCCA Fundraiser! Bucca will donate 20% of your check if you present the flyer to the waitress. This money will be returned to 917 and we can use it to purchase gift certificates for United Way or Staff Recognition door prizes. The date is **Tuesday, October 13 at the Bucca in Burnsville.** Print off the flyer and pass out to your family and friends! This is an awesome one-day fundraiser.
- Holiday Social – There was a lot of discussion about a holiday social. Options included: catering food into Alliance and having a game night, finding a reasonable place to cater food and beverages, bowling, meeting at Carbones in Rosemount after work one day, etc. Obviously if we rent a building, there is a big price tag on that. It was noted that people would probably want to get out of their work environment for a holiday party so Alliance or DCTC would not be a good option. An e-mail will be sent out to the district asking for suggestions. Maybe someone knows of a big building or barn at a reasonable rate. The committee will keep looking into the matter.
- Flu Shots – Val Whiter reported that 90 vaccines will be available. The date is Thursday, October 29, at DCTC. So far 35 shot spots have been filled. This is for the regular flu shot...not the HINI. Even if that becomes available, they are not to be given at the same time in case of a reaction.

Building Specific Issues

- Dan Hurley and Brenda Tollefson are the 917 representatives for the DCTC Health & Safety meetings.
- The air conditioning has been not on in certain areas of DCTC because of the painting fumes. This has made for very warm areas in parts of the building. No other issues were reported for other buildings.

Meeting dates for 2009-2010 - The proposed scheduled was passed out. All meetings will be on Wednesday, at 3:00 PM, in the DCTC Board room. Meeting dates are: November 4, 2009; January 6, 2010; March 3, 2010; and May 5, 2010.

Meeting adjourned at 3:45 PM.

Next Meeting
Wednesday, November 4, 2009
3:00 PM – DCTC Board Room