

Minutes
November 17, 2010
3:00 – 4:00 PM
DCTC Board Room
Health, Wellness and Safety Committee

Present: Gary Wheeler (Riverport Insurance Agent), Gordy Heis (Acordia Insurance) Lynda Hurt, John Christiansen, Terri Trexler, Patricia Cozad, Linda Berg, , Mary Weiland, Val Whitmer, John Borup, Joan Asmus

Absent: Scott Zehnder, Melissa Schaller, Mike Zickrick, Ann Staples, Tracie Randall

OSHA Update – Val reported that we have 51 incidents since September 1, 2010. Gary Wheeler of Riverport Insurance said we were doing well compared to last year. Of the 50 claims (June to June) 36 are incident only reports, 13 are open, one is closed and three are indemnity cases. Gary commended us for our efforts and it has improved since last year. Val mentioned that the helmets used by staff have not been good for students. It sort of makes them want to play a game. Patricia Cozad said that lots of prevention has been taking place at work sites and this has helped. Gordy Heis of Acordia Insurance also said he was pleased with the improvements and looked forward to the report in January.

Annual Classroom Checklists – These were distributed to staff before the start of school. Linda passed out the items that need attention. Most just involved air temperatures which are sometimes hard to fix if there are big windows with sun coming in. Joan Asmus mentioned that Lakeville North has a concern with the temperatures going from 62 degrees to 82 degrees. Lakeville is working on it. There are very medically fragile students at this site and warming blankets have been used. Also, there is a sidewalk that has not been finished and it is difficult for wheelchairs to get around this. John will talk to Supt. Gary Amoroso from Lakeville about this problem.

Biometric Screening and Health Assessment Participation – 63 staff participated in the biometric screening at Alliance. An individual assessment was given to each participant. Each received a \$25 gift card from Target after all assessments were finished. There are many online resources available through Health Partners like smoking cessation, weight loss, and exercise activities. Log on to Health Partner's website for more information.

Flu Shots – Flu shots were given on October 8. 63 staff participated. Everything went very smooth. The question came up why it is not given at other sites. The reason is because a certain number of people are needed at each site to get this set up. It was tried once and we could not get enough people in two sites. DCTC is between most sites and easiest access.

Holiday Social – Out of 300 staff, only 16 staff responded to the survey about the holiday social. It was decided to take a break from a holiday social for this year and see what suggestions may come up next year.

Claritynet – There are still approximately 50 staff left to complete Claritynet. Some of these may not need to though. Example: if they needed drivers training last year and don't this year, they are still on the list since I do not take them off unless the supervisor informs me to remove the course. Most all sexual harassment and BBP courses have been taken by all staff.

Lockdowns and Fire Drills – Terri reminded everyone that we have many lockdowns and fire drills yet to do this year and it has to be when students are present. We will try to arrange it when the college is not in session so it does not disrupt them as much. Five lockdowns, five fire drills, and one tornado drill are required each year. The fire marshal does come through and check the records for follow-through.

Building specific issues - Terri mentioned that the fumes from the automotive area are sometimes bad enough that the class has to be relocated. The Cost Center, Room 2-605, gets the fumes from down the hall. Some students get headaches. Joan attends the DCTC Health and Wellness meetings and she will bring this up at the next meeting. John will also check with Paul Demuth in the college to see if he can adjust any air flow differently.

Meeting adjourned at 3:33 PM.

Next Meeting
January 19, 2011
3:00 PM – DCTC Board Room