

Minutes
January 11, 2018
3:00 – 4:00 PM
917 Board Room - DCTC
Health, Wellness and Safety Committee

Present: Paul Landwehr, Linda Berg, Melissa Schaller, Ann Staples, Don Budach, Lynda Hurt, Becky Kruse, Lauren Kelly, Lynne Weierke (DCTC), Nicolle Roush, Teresa Bowlin

Absent: Scott Zehnder, Amanda Pagel, John Christiansen, Mary Weiland, Brian Plautz (MN Comp Advisor), Emily Mateo, Joan Asmus

OSHA, Work Compensation Update – Amy was not at the meeting but reported that incidents are less than last year. A full report will be on the March 8 meeting.

Building Specific Issues:

Lynne Weierke, DCTC Operations, briefed the committee on the lockdown events that took place on Wednesday, January 10, 2018. In summary, a call was placed from an ISD 917 staff person to Deputy Grimes that a TESA student observed a tall man with grey hair, black stocking cap, and a camouflage shirt had his arm in his coat and looked like he was pulling out a gun. Deputy Grimes called for backup. At that point, officers from Apple Valley, Rosemount, IGH, and the SWAT team were dispatched to DCTC. Police commanded a lockdown. Students and staff on the DCTC Star Alert system were notified of a lockdown. The first and second notifications through this system indicated a test while the third indicated a true emergency. No ISD 917 staff or students have access to Star Alert. The building public address system also indicated the test message twice before indicating an emergency. Due to operator error with the PA system, it locked and was not fully functional for the duration of the emergency. This included garbled sounds and crackling. Supt. Christiansen was contacted via cell phone by Tim Wynes, DCTC President. Nicolle Roush, and Melissa Schaller were off site and notification was not made through official channels. Eric VanBrocklin was made aware through incidental contact with officials in the hallway. Don Budach was notified in the same manner as others in the building. Notification to Paul Landwehr's program occurred because a colleague called to notify him. The building in which construction trades is located is not connected to the public address system. One of Paul's students was able to enter the main building after the lockdown began and get to the west end of the building before being directed to a safe place. After searching the building and reviewing the surveillance video, it was determined that the individual fitting the description was a staff member who was taking out his cell phone out of his jacket. The whole lockdown was about an hour and a half until the all clear and everything resumed as normal. The TESA program notified parents via communication delivered by teachers. DCALS sent an email out to all parents via Infinite Campus. It is unclear how parents of students in CTE were notified.

Concerns were raised regarding the Star Alert system, radios and notification of parents. Radios are not compatible between the college and ISD 917 as the college upgraded and the district has not. A few students in Paul Landwehr's program did not come to class on Thursday because the parents were not sure it was safe.

A meeting will be set up with Tim Wynes, John Christiansen, Eric VanBrocklin, Don Budach, Melissa Schaller and Nicolle Roush to discuss timely and clear notification of ISD 917 staff.

Lynda Hurt mentioned that Infinite Campus may have an option to text all parents in an emergency. Ann Staples said it was a good test for her students. They took it seriously.

While things did not go as planned, the experience was a learning experience that will allow both DCTC and ISD 917 to evaluate systems and practices.

Meeting adjourned at 3:30 PM.

Next Meeting
March 8, 2018
3:00 PM – 917 Board Room